

CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to a **HR MEETING** to be held using online virtually technology in accordance with the Coronavirus 2020 Act on Thursday 18th February 2020 at **7.30pm**



Join using Zoom - Meeting ID : **825 4788 7747** Password : **102142**

<https://us02web.zoom.us/j/82547887747?pwd=SC9qMjl5REpUUkRuQXIENFdKN3pHZz09>

AGENDA

Cllr Longshaw, Cllr Dickson, Cllr Darby, Cllr Hatton, Cllr North and Cllr Smith.

47. To receive apologies
48. To receive declarations of Interest.
49. To agree the minutes from the previous HR meeting which took place on 12th November 2020.
50. Outstanding actions from previous meetings
 - 46a Cllr Smith to take forward the suggestions for discussion with regards the LGPS. Update at action 53.
 - 46b Clerk to add appropriate funds for valuation report in 2020/21 budget. **COMPLETED**
 - 44a Clerk to send out advert for a Haywarden position. **COMPLETED**
 - 44b Clerk to send out proposed job description for vacant position to Cllrs for agreement at the November Main Council meeting. **COMPLETED**
51. To discuss the current staffing levels and roles and take any necessary actions to assist with advertising vacant posts.
52. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
53. To discuss and agree a course of action with regards LGPS.
54. To discuss and agree the annual pay review of Parish Council staff for 2021/22.