



MINUTES

In attendance (virtually): Cllr Smith, Cllr Browne, Cllr Darby, Cllr Dale, Cllr Dickson, Cllr Harrold, Cllr Hatton, Cllr Longshaw, Cllr North, Cllr Rush, Cllr Ryan, Cllr Shinner and Cllr Southworth.

Also Present: Debbie Evans (Clerk), twenty-three members of the public were also present.

440 Public Question Time –

The Chairman welcomed all members of the public. Cllr Smith read out a statement confirming that the proposed skate park in Cheena Meadow had not gone before Council or a committee up until that evening and that no permission had been granted. Cllr Smith asked for a representative to speak on behalf of the residents present.

A resident of Denham Lane spoke about a recent letter that those living in the vicinity of Cheena Meadow had received inviting them to a meeting on the 7th April 2021. Several residents have signed a letter of objection to the proposed plans. The residents are not against sporting facilities, but consideration must be undertaken for demand, does it support the community and is it in the right place. The resident went through an 8-step objection highlighting the following:

- 1) Current park – this is not used for the purposes designed for and misused this could be due to the poor condition its currently in.
- 2) Improvements – if we already have an existing site is this not an opportunity to invest in that site. Mill Meadow is in a perfect location within the centre of the village, lots of parking, within walking distance and has a current facility. Cheena Meadow has a small carpark and additional parking would lead to street parking and congestion.
- 3) Cheena Meadow is a much-loved open green space, used by families and children for exercise, dog walking, simple sports such as football, frisbee etc. Concreting a part of this area would be detrimental to the current use.
- 4) The proposed site is next to the Garden of Rest, which is a tranquil burial ground, frequented by families mourning their loved ones. A skate park with children screaming is not conducive to this environment.
- 5) Robertwood School – Close proximity to Cheena Meadow, parents use the park for picnic and play time. The ambiance of the area will be changed completely if you have bikes and skateboards taking up the area.
- 6) The CSP Neighbourhood Plan has a key policy 01 to protect open spaces. The GOR is a also a protected space.
- 7) Law enforcement – This is poorly received in this area due to its edge of town location. This has been highlighted in lockdown with people meeting up, gatherings some of which may break COVID rules.
- 8) There is a fear that the skate park will increase residential vandalism, graffiti and antisocial behaviour.

The depth of feeling goes beyond the immediate houses and believe there is a lot of strong feeling against this project. Children need play areas of all ages and Cheena Meadow is best suited for young children and families and not a skate park.

Cllr Hatton proposed, seconded by Cllr Shinner to extend the democratic 15 minutes to hear all members present. Agreed.

The Chairman of the activity park introduced himself and the project, which is to provide a community all wheels facility within Chalfont St Peter. An initial online survey was undertaken whereby they received 500 positive comments in support of this community led project. The flyer posted recently was to give everybody the chance to make their feelings known, good and bad. The committee have undertaken extensive research, talking to other local authorities and skate park creators to undertake a feasibility study. The activity group have created a website where the study can be accessed. The Chairman of the activity park acknowledged that they are still in the very early states of publicity. After considering all available Parish Council sites the group agreed Cheena Meadow was the most suitable location to undertake a feasibility study on. Other sites have been considered however, they had issues such as being on a flood plain, lack of space etc. no sites are perfect. The proposed plan would take up approx. 7% of the green space available in Cheena Meadow. The Chairman of the Activity park welcomed the residents attendance at the meeting on the 7th and urged everybody to fill out the online survey so that the group can gauge public opinion to inform any future direction.

Cllr Smith thanked all members of the public for attending the meeting and informed them that they could stay or leave at any point.

441 Apologies received by Cllr Chellar and Cllr Ford.

442 The following disclosable personal or disclosable pecuniary interests were declared.

Buckinghamshire Council Cllr Darby, Cllr Rush, Cllr Smith and Cllr Murray.

443 The minutes of the meeting held on Thursday 25th February 2021 were proposed by Shinner, seconded Cllr Longshaw, agreed.

Cllr Smith proposed, seconded by Cllr Darby to move the motion 450 to the start of the meeting as members of the public are present to listen to this motion. Agreed.

450 To receive an update on the Chalfont Activity Park project.

Cllr Hatton informed the Council that there was very little to add to the discussions which haven't already been given by the Chairman of the Activity park.

Cllr Dickson had asked for the topic to go onto the agenda as the Activity Park Proposal was gaining traction on social media with 500+ positive responses. The working group were keen to present to council as soon as it was possible, and Councillor Dickson wanted to update the Council on their progress. Cllr Dickson stated that she was sure the Activity group appreciated the feeling from local residents when they received the letter but reminded them that it was a group of volunteers who want to improve sports facilities in CSP and are willing to undertake all the necessary work for free. Cllr Dickson emphasised that the project is in its very early stages and asked councillors and members of the public to explore their website and fill in the survey to help build a balanced response to the proposals.

444 To discuss the actions from Previous Meetings –

166 A letter has gone to the Co-op requesting that the defibrillator be installed on the outside wall by their main entrance and a donation towards a new cabinet. This has been passed to the Co-op Head Office. Co-op have responded that they cannot help with either location or funding. **COMPLETED**

306b West Hyde Lane Issue – It was agreed to keep this under review and wait to see if the proposed planting takes place. **C'fwd**

- 382 Microsoft Teams – We wrote to Bucks Council requesting they use alternative online facilities other than Microsoft Teams for public/ Council meetings with no response however, the next Community Board is being trialed on Zoom. **COMPLETED**
- 396iii Promotion of the local shops, Cllr Smith to pass on our suggestions of banners, posters and flags. **COMPLETED**
- 397i Community Board applications – New cycle rack. **COMPLETED**
- 404 Additional MVAS cameras, Council recommends approaching the Community Board to ask for funding of approx. £7.5k (3 cameras). Once appropriate quotes received the Council agreed to apply for the funding within the Community Board. Proposed Cllr Browne, seconded Cllr Shinner, agreed. **ACTION Cllr Shinner C'fwd awaiting quotes**
- 406ii Epilepsy Centre pathway, Cllr Darby and Cllr Smith to speak to the Epilepsy Centre. Cllr Southworth to provide photographs of the area. Cllr Darby provided a Bucks response. **COMPLETED**
- ACTION – Cllr Southworth** to contact the Epilepsy Society and ask for a simplified solution.
- ACTION – Cllr Southworth** to get quotes to provide appropriate work for the simplified solution.
- 421 Comms & PR to post on social media the recent flooding statement which is already on our website. **ACTION – Cllr Rush.**
- 423i Request a quote from planning consultant for work to cover the Statement of Community Involvement consultation. **COMPLETED**
- 423ii Clerk to organise EOM for the SCI quote to be agreed. **COMPLETED.**
- 423iii Clerk to put the HNA onto our website for public viewing under the Neighborhood Plan section of the website. **COMPLETED.**
- 423iiii Cllr North to circulate the HNA to all Cllrs. **COMPLETED**
- 426i To organise a meeting for the stakeholders within the village that are affected by the flooding on the idea to create a co-signed letter to Thames Water. **ACTION – Clerk c'fwd.**
- 426ii Cllr Hatton to write a letter on behalf of the Parish Council to CCW containing photographic evidence, event log information and copies of correspondence highlighting the disappointing response we've received by Thames Water to the ongoing issue of flooding sewage water within the village. Cllr Hatton will forward the response to Cllrs for further comment and then send onto CCW. **COMPLETED.**
- 427i Cllr Smith to circulate the letter containing the details of antisocial behaviour taking place at Cheena Meadow to all Cllrs. **COMPLETED.**
- 427ii Cllr Shinner to speak to our local PCSO with regards the anti-social behaviour in Cheena Meadow. **COMPLETED.**
- 429 The Council would like further information with regards the 80/20 split quoted in the CSP PCSO contract. **COMPLETED.**

431 Clerk to send an email to Great Missenden Parish Council with regards their group campaign against HS2 and Align. **COMPLETED.**

445 The chairman gave the following updates –

- Extra – Are going to appeal with regards the determination of their planning application, awaiting the outcome.
- A&P Committee – The Chairman thanked the A&P Committee for all the hard work they have put in recently, particularly with regards the prep needed for the many number of planning applications over the last month. Cllr Browne, Chairman of A&P seconded the commitment and hard work shown by the Committee.

446 To discuss and agree the minutes and recommendations from the following committees:

- EOM – 26th February 2021. Proposed Cllr Dale, seconded Cllr Browne, agreed.
- EOM – 5th March 2021. Proposed Cllr Browne, seconded Cllr Dale, agreed
- Comms & PR – 8th March 2021. Proposed Cllr Shinner, seconded Cllr Browne, agreed.

- Recommendation 61 – To agree the statement with regards the flooding within the village. Proposed Cllr Smith, seconded Cllr Shinner, agreed.

Cllr Dickson asked that this be put onto social media ASAP. **ACTION – Cllr Rush.**

- Recommendation 65 – To agree the statement with regards the HC news article. Proposed Cllr Smith, seconded Cllr Rush, agreed.

Cllr Dickson reminded Comms & PR that they do not have to come back to Council to get statements agreed, the standing orders states that they can get 3 of the following 4 Cllrs to agree a statement.

- A&P – 9th March 2021. Proposed Cllr Smith, seconded Cllr Longshaw, agreed.
 - Recommendation 777 – To agree the recommendation for devolved authority to agree planning application reports to designated Cllrs after circulation to the A&P Committee. Proposed Cllr Browne, seconded Cllr Ryan, agreed.

Cllr North that the wording be changed at the bottom of the proposed spreadsheet. Council to submit the final report not consultants.

- Finance – 11th March 2021. Proposed Cllr Darby, seconded Cllr Shinner, agreed.
 - 139 - Financial Regs, Recommend to Main Council: To agree the existing Financial Regulations – Proposed Cllr Darby, seconded Cllr Smith, agreed
 - 140 - Investment Strategy, Recommend to Council: To invest monies in different financial institutions to protect investments and minimize exposure to loss. – Proposed Cllr Darby, seconded Cllr Shinner, agreed
 - 141 –Christmas Lights contract, Recommend to Main Council: To agree the contract for the cross-street lights with the current provider at a cost of £2,264.50 plus Bucks Council license for 2021-2023. – Proposed Cllr Darby, seconded Cllr Shinner, agreed.

- 142 – Membership to the ICCM. Recommend to Main Council: To renew the ICCM annual subscription up to a cost of £105 Proposed Cllr Darby, seconded Cllr Shinner, agreed.
- 143 – Membership to BMKALC. Recommend to Main Council: To renew the BMKALC annual subscription up to a cost of £2,250 Proposed Cllr Darby, seconded Cllr Dale, agreed.
- 144 – Open Spaces Society, Recommend to Main Council: A donation of £100 to The Open Spaces Society for 'Saving Lockdown Spaces' Proposed Cllr Darby, seconded Cllr Longshaw, agreed.
- Open Spaces – 15th March 2021. Proposed Cllr Ryan, seconded Cllr Hatton, agreed.
 - 183b – To agree the recommendation to purchase a plaque for the Hornbeam to commemorate the 100th tree in the 100 trees by 2020 project. Proposed Cllr Smith, second Cllr Darby, agreed.
 - 194 – To agree the recommendation to purchase new notice boards for the GOR up to £5k. Proposed Cllr Ryan, seconded Cllr Hatton, agreed.
- A&P – 16th March 2021. Proposed Cllr Longshaw, seconded Cllr Shinner, agreed.

447 Cllr Darby proposed the cheques signed in March, seconded by Cllr Shinner, agreed. Cllr Dickson and Cllr Smith volunteered to sign the cheques in April.

448 To receive an update on the Local Plan, CIL and Neighbourhood Plan and take any necessary decision and agree any financial commitments.

CIL – No update at present.

Consultation – Due to the tight timescales enforced on the Parish Councils to respond to public consultations it is paramount that when Cllrs are asked to respond to a report that they take the time to either respond to the Cllr requesting feedback. Delays spent waiting for feedback which does not materialise affects the available time left to send in a final response. It is acknowledged that responding to planning is difficult if you do not have the relevant knowledge, in this event please acknowledge receipt and respond with a nil response.

Statement of Community Involvement report should be available in the next day or so. Feedback is requested by noon on Monday 29th March whereby the final response will be agreed at an EOM on the 1st April at 10am. **ACTION** – Clerk to arrange an EOM.

Neighbourhood Plan – Still moving forward, COVID delays have impacted on the Heritage report.

449 The Council discussed an offer by the library to house the defib machine. The Council decided to delay agreeing the location for now. However, they did agree to purchase the cabinet at a cost of £605.94. Proposed Cllr Smith, agreed Cllr Dickson, agreed. **ACTION** – Clerk to put agenda item to discuss locations onto the next Main Council agenda.

ACTION – Cllr Smith to contact the Jolly Farmer to see if they would be happy to supply the electricity to an outside cabinet for the defib machine, which could be utilised by those using the Commons.

451 The Council agreed the following addition to the Town and Parish Council Charter consultation, proposed Cllr Shinner, seconded Cllr Darby, agreed. **ACTION** – Cllr Smith to include in the Council submission.

"To amend or supplement the Response which has been submitted by adding the clause: BC recognises the importance of the existing structure, and independence of parish and town councils and will not impose changes on them save where those councils expressly ask for changes of any sort e.g., to boundaries, joint councils?

- 452 The Council discussed and agreed to apply for a Community Board grant to fund a Traffic Survey at a cost of approx. £1100 which is a prerequisite to any review Buckinghamshire Council may take in response to the many requests for a reduced speed limit on the A413. Proposed Cllr Shinner, seconded Cllr Hatton, agreed. **ACTION** – Cllr Shinner to apply for the appropriate grant.

- 453 The Council received an update on the St Peters Memorial Garden project tender process. After extensive evaluation and interviews the working party recommended a preferred contractor No 2. (subject to references). Proposed Cllr Smith, seconded Cllr Dale, agreed.

The Council agreed the request to advertise the necessary public notices for the garden, The Council agreed to advertise in the cheapest publication up to the value of £2730 plus VAT. **ACTION** – Clerk to check with coroner's office that the proposed publication is acceptable.

Cllr Murray left the meeting at 10pm.

- 454 The Council discussed the three possible options proposed as a solution to the timing deadlines enforced by Bucks Council on strategic planning consultations. Option 3 was the recommended option utilising current Main and EOM meetings to agree quotes, funding, and reports. However, the Council agreed to implement a devolved authority that three out of the following four Cllrs (Chairman and Vice Chairman of Council and A&P) can be given delegated authority to accept a report and submit on behalf of the Parish Council if timings do not allow for an EOM to take place. These reports will be forwarded to all Cllrs before any agreements take place. Proposed Cllr Browne, seconded Cllr Dale, agreed.

- 455 Cllr Browne updated the Council that no Brownfield sites were put forward for submission to Buckinghamshire Council. (Item 792 from the A&P meeting on the 16th March 2021)

- 456 The Council went through the available options with the current restrictions with regards whether to hold an Annual Meeting of the Parish in 2021. The Parish Council are under no legal obligation to hold this meeting as it is a meeting of the Parish, anybody can organise it.

The Council decided not to organise a meeting this year as we are still under COVID restrictions and will organise again next year. Proposed Cllr Smith, seconded Cllr Southworth, unanimously agreed.

- 457 The Council agreed the proposed risk register for 2020/21. Proposed Cllr Darby, seconded Cllr Dale, agreed.

Cllr North requested that we add a risk with regards losing key staff to illness etc. **ACTION** – Clerk to add.

- 458 The council agreed the current Standing Orders for the Parish Council. Proposed Cllr Darby, seconded Cllr Longshaw, agreed.

- 459 The Council reviewed and agreed the Chalfont St Peter Privacy statement. Proposed Cllr Longshaw, seconded Cllr Browne, agreed.

Cllr Darby requested that these items are not left until the end of the year to review. They were due to come to Council in December, but the Clerk was poorly with COVID. Clerk to diary these for earlier on in the year to give Cllrs plenty of time to assess. **ACTION** – Clerk to organise 2021-22 reviews in the next couple of months.

460 To receive information items.

Cllr Hatton spoke about greenery on West Hyde Lane. He could not see anything in the planning applications that they would replant the trees/shrubs they took out. Transport states that “having assessed the achievable visibility for both accesses, I’m satisfied that adequate levels of visibility can be achieved however, an area of vegetation may need to be cleared either side of the access lane” which is unhelpful. Cllr Darby responded that the plans do not imply they were going to take anything out. However, they took it out anyway. Bucks response was that “we didn’t say they couldn’t”.

Cllr Southworth asked if anybody knew anything about the horse field on Chesham Lane which appears to have HS2 workmen in it. Cllr Smith responded that this land is private property and the workman were not HS2, the owners have put in a planning application to undertake work.

The NAG report has been received and sent out to all.

Cllr Shinner highlighted that there are commercial banners on the railings in the precinct.
ACTION – Clerk to request they are removed.

461 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)

462 Date of next meeting – **Thursday 29th April 2021 at 7.30pm**

Meeting finished by 10.30pm.