

CHALFONT ST PETER PARISH COUNCIL

Minutes of the **FULL COUNCIL** Meeting held using virtually meeting software on Thursday 29th April 2021 at 7.30pm



MINUTES

In attendance (virtually): Cllr Smith, Cllr Browne, Cllr Darby, Cllr Dale, Cllr Dickson, Cllr Harrold, Cllr Hatton, Cllr Longshaw, Cllr North, Cllr Rush, Cllr Ryan, Cllr Shinner and Cllr Southworth.

Also Present: Debbie Evans (Clerk), five members of the public were also present.

- 466 Public Question Time – No public questions presented.
- 467 Apologies received from Cllr Browne, Cllr Chellar, Cllr Ford and Cllr Longshaw will be late.
- 468 The following personal or disclosable pecuniary interests were declared –
- Buckinghamshire Council – Cllr Darby, Cllr Harrold, Cllr Rush and Cllr Smith.
- 469 The minutes of the meeting held on Thursday 25th March 2021 were proposed by Cllr Darby, seconded Cllr Shinner, agreed.
- Cllr Darby informed the Council that a notice has been put up in and around Cheena Meadow referencing her email address without permission, noted.
- 470 To discuss the actions from Previous Meetings –
- 306b West Hyde Lane Issue – It was agreed to keep this under review and wait to see if the proposed planting takes place. **C’fwd**
- 404 Additional MVAS cameras, Council recommends approaching the Community Board to ask for funding of approx. £7.5k (3 cameras). Cllr Shinner has the quotes and is awaiting confirmation on the recommended type of MVAS to acquire.. **ACTION Cllr Shinner C’fwd**
- 406ii Epilepsy Centre pathway, Cllr Southworth met with the EC and is awaiting a response to her proposal. **ACTION – Cllr Southworth c’fwd.**
- 421 Comms & PR to post on social media the recent flooding statement, it has gone onto the website. ACTION – Cllr Rush. **COMPLETED**
- 426i To organise a meeting for the stakeholders within the village that are affected by the flooding on the idea to create a co-signed letter to Thames Water. **ACTION – Clerk c’fwd.** This will be organised after the elections due to purdah restrictions as advised by the Bucks elections team.
- 426ii Cllr Hatton to write a letter of complaint to CCW highlighting the disappointing response we have received from Thames Water to the ongoing issue of flooding sewage water within the village. **COMPLETED**

Main Council

Signed

The Parish Council has asked Thames Water to keep them updated on activities to solve the issues on the High Street. Thames Water responded that they were applying for funding to undertake work but awaiting an outcome of that request.

- 446 Comms & PR flooding statement. Cllr Dickson asked that it go onto social media ASAP. ACTION – Cllr Rush/Cllr Murray/Cllr Ford. **COMPLETED**
- 448 Clerk to organise an EOM on the 1st April to agree the response to the Statement of Community Involvement. ACTION – Clerk **COMPLETED**
- 449i Clerk to add agenda item onto the April meeting to discuss locations for the defib machine. ACTION – Clerk **COMPLETED**
- 449ii Cllr Smith has contacted the Jolly Farmer to see if they would be happy to supply the electricity for an external defib machine, awaiting a response. **ACTION- Cllr Smith.**
- 451 To submit the additional comments for the Town and Parish Council Charter. ACTION – Clerk to submit. **COMPLETED**
- 452 Cllr Shinner to apply to the Community Board to fund a Traffic Survey in response to the request for a reduced speed limit on the A413. TVP have advised to wait until traffic volumes return to normal in early summer after restrictions have been lifted. **ACTION – Cllr Shinner c'fwd.**
- 453 Clerk to contact the coroner's office to check the proposed publication (Bucks & Winslow Advertiser) is acceptable for our public notice. ACTION – Clerk **COMPLETED**
- 457 Clerk to add an additional risk to the 2020-21 report with regards losing key staff to illness. ACTION – Clerk **COMPLETED**
- 459 Clerk to add the reviews for standing documentation earlier on in the calendar year and spread them out. ACTION – Clerk. Clerk has diarised them in to start from June 2021. **COMPLETED**
- 460 Cllr Shinner highlighted the commercial banners that are on the precinct railings. ACTION – Clerk to get them removed. **COMPLETED.**

471 Chairman's Announcements.

Cllr Smith thanked all of the Cllrs for their service over the last six years. With a particular thank you to those Cllrs who are not continuing Cllr Browne, Cllr Chellar, Cllr Ford and Cllr Longshaw, you will be missed. Cllr Smith wished all Cllrs up for election on the 6th May the very best of luck.

472 To discuss and agree the minutes and recommendations from the following committees:

- A&P – 30th March. Proposed Cllr Smith, seconded Cllr Dale agreed.

819 - Recommendation to raise the delegated authority to £2k for consultancy for planning applications – Proposed Cllr North, seconded Cllr Shinner, agreed.

- EOM – 1st April. Proposed Cllr Ryan, seconded Cllr Shinner, agreed.

Cllr Dickson arrived.

- A&P – 27th April. Proposed Cllr Shinner, seconded Cllr Dale, agreed.

Cllr North updated the Council on an action she has from this meeting with regards the proposed M25 services and that she has asked for a quote from Troy to provide a response to the latest application and registered our interest to respond. Cllr North expects the quote to be over the £2k limit of A&P and therefore an EOM will be needed.

847 - Recommendation that in the event a large number of planning applications are being presented, the Chairman of the A&P Committee should share out applications between Committee members for comment. Proposed Cllr Smith, seconded Cllr Ryan, agreed.

473 Cllr Smith proposed the cheques signed in April, seconded by Cllr Dale. Cllr North and Cllr Darby volunteered to sign the cheques in May.

474 Cllr North gave the Council an update on the Local Plan and Neighbourhood Plan.

NP – Character areas which are in the current plan will become part of the design code and will stay the same in the new plan. We are however trying to add a number of new character areas to this list which are outside of the centre of the village which will hopefully give them more protection. Revised policies have been drafted and the team will review them and comment, they will then be sent to Cllrs for comment. We are aware that we do not want to have to go out to a public referendum again and therefore we need to manage the expectation on what we can change at this point is in alignment with the rules and regulations on what can be changed. This maybe not all that we wanted but we are very aware how important having the updated NP is especially without a Local Plan currently in place.

Local Heritage Asset – The consultant has produced a traffic light list of assets. Green – Yes this should be included, Amber – More work is required to justify inclusion and Red – This is not in line with the current regulations to be included.

Chalfont St Peter Parish Council was one of the first Parish Councils to have an agreed NP and we are therefore one of the first ones to go through a revision of our original plan. There is now more guidance on what needs to be undertaken by when and the team are working hard to work within these timelines.

Cllr Smith thanked the NP working party for all the work they have and are putting in on the revisions plan.

475 The Council discussed and agreed that if the Jolly Farmer agreed to house the defibrillator machine on an outside wall then we will organise the installation in this location. If however, this is not possible then we will contact Rock House and ask if they would assist. **ACTION – Clerk** to organise installation.

476 Cllr Darby requested the Council organise a meeting with interested parties to discuss ways to improve the cleanliness of Chalfont St Peter. CSP have many wonderful volunteers who already pick up rubbish whilst on walks but have nowhere to take the rubbish to. There has been an increase in rubbish and littering left in our open spaces, possibly down to more people out walking during COVID. **ACTION – Clerk** to organise a meeting with the Bucks Waste team, interested residents and Cllrs on ways to take this forward.

477 The Clerk provided the Council with information on the latest legal case taken by Herts County Council v Government to continue the use of virtual meetings whilst still under COVID restrictions. This case was rejected in the courts on the 28th April therefore, all meetings from the 7th May must be face to face adhering to COVID restrictions.

The next Main Council meeting is on Thursday 13th May and will be held at the Community Centre as it has the space to ensure social distancing rules can be adhered to.

478 Cllr Smith updated the Council on the St Peters Memorial Garden project. The Village Action Group (VAG) have donated the cost of the advert which had to be placed with regards disturbance of remains and the cost to cut down the row of trees at the entrance. Members of the working party will be visiting the chosen contractor's previous works in the next couple of weeks to view types of paths and examples of work.

479 Information items.

Cllr Shinner updated the Council on the following -

- 1) The next NAG meeting is on the 19th May 2021.
- 2) Chiltern & South Bucks Policing Issues Forum will hold its next meeting online, via Zoom, at 6.30pm on Tuesday 18th May.

Residents can express their current policing concerns through the online survey, which is currently OPEN and available at:

<https://yourvoicebucks.citizenspace.com/communities/csbpolicingissues2021>

Previous issues raised were around speeding, parking, litter and antisocial behaviour and drugs in our park areas.

- 3) The next Community Board will take place on the 16th June 2021.

Cllr Darby thanked Cllr Smith for her Chairmanship over the last six years, unanimously agreed.

Cllr Smith thanked the Clerk for her assistance during her time as Chairman.

480 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1). AGEED

481 The Council received an update from Cllr Shinner on current activities.

482 Date of next meeting – **Thursday 13th May 2021 at 7.30pm at the Community Centre.**

Meeting finished at 9pm.