

CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to a meeting of the **COMMS & PR** Committee, to be held on Monday 10th September 2018 in the Council Offices Gravel Hill, Chalfont St Peter, at **7.30 pm**.



AGENDA

Cllr Ford (Chairman), Cllr Rush (Vice Chairman) Cllr Allen, Cllr Dale, Cllr Dickson and Cllr Shinner

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY EXITS IN THE EVENT OF A FIRE.

14. To receive apologies
15. To receive declarations of interest
16. To approve the minutes of the meeting held on 7th June 2018.
17. To review action points from previous meetings:
 - 24 Cllr Ford to take the suggestions given by the Committee forward with regards the list of work undertaken by the Council in support of the village shops. Cllr Ford to add to the list, sending back to Comms & PR for review before the next meeting.
 - 25 Committee members to each write a piece on things happening in and around the village for distribution onto social media, (Cllr Dickson to write one about Maria Taylor, Cllr Rush to write about the Haywardens and our new Cllr Warren Chellar and Cllr Dale to write a piece about the long grass.)
 - 34 Cllr Dickson to add a comment to the Comms & PR policy with regards content of SM posts. The Committee would like it to say no posts should contain any biased information either political or business. Comms & PR Policy to be reviewed at the next meeting.
 - 6 Clerk to rearrange any C&PR committee meetings that clash with CDC planning to enable Cllr Rush to attend this meeting. **COMPLETED**
 9. Various Actions for Feast Day 2018. **COMPLETED**

18. To discuss the Christmas Gathering and Christmas Fun night events 2018.
19. To review the current SM process and make appropriate changes if required.
20. Information Items
21. Date of Next Meeting - TBA