

# CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to a meeting of the **COMMS & PR** Committee, to be held on Thursday 24<sup>th</sup> September 2015 in the Council Offices, Gravel Hill, Chalfont St Peter, at 7pm.



---

## AGENDA

Cllr Day (Chairman), Cllr Dickson (Vice Chairman), Cllr Allen, Cllr Dale, Cllr J Hatton and Cllr Ross.

***CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY EXITS IN THE EVENT OF A FIRE.***

22. Apologies
23. Declarations of Interest.
24. To approve the minutes of the meeting held on the 3<sup>rd</sup> September 2015.
25. Review Action Points
  - 12b/25** Communication & E-mail Policy – Clerk to circulate the SCL policies to aid discussions with regards the PC having their own.
  - 13b (13)** New Plaque – Once recommendation has been agreed by MC, DC to organise quotes.
26. To discuss the adoption of a Communications policy for CSP PC.
27. Information Items
28. Next Meeting – 5<sup>th</sup> November 2015