

# CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to a **COUNCIL MEETING** to be held on Thursday 25<sup>th</sup> November 2021 at **7.30pm** at the Chalfont St Peter Parish Council Office, Gravel Hill, Chalfont St Peter, Bucks.



**Due to COVID social distancing restrictions in place at the Council offices ONLY Parish Councillors are required to attend in person to the meeting.**

Please DO NOT attend if you or anyone in your household has had COVID-19 symptoms in the last 7 days. All Cllrs will be socially distanced at 1+m apart and are requested to use hand sanitiser when entering the building. Please be aware the windows and doors will be left open to allow fresh air flow through the building so please dress accordingly. Please wear a mask when moving around and until seated at which point it is the individual's choice if they wish to wear a mask.

**Residents can ONLY attend via the following zoom link.** If you turn up at the Council offices, you will be refused entry and advised to access online.

<https://us02web.zoom.us/j/87490054345?pwd=MDZqWERaWmp6eHQxY1BsK0VqMHRZZz09>

Meeting ID: 874 9005 4345  
Passcode: 265159

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## AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Bennett, Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Jha, Cllr North, Cllr Rush, Cllr Ryan, Cllr Sandover, Cllr Smith, Cllr Southworth, Cllr Vladar and Cllr Wells.

### CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

- 116 Public Question Time - Immediately preceding the Council meeting a period of up to 15 minutes or less for members of the public present, who are electors or residents in the Parish of Chalfont St Peter, to ask questions primarily in respect of items on the agenda of the Parish Council meeting but also in the interests of wider public discussion.
- 117 To receive apologies.
- 118 To disclose any personal or disclosable pecuniary interests.
- 119 To discuss and agree the minutes of the meeting held on Thursday 28<sup>th</sup> October 2021
- 120 To discuss the actions from Previous Meetings –
  - 306b West Hyde Lane Issue – no further activity. If anybody witnesses any changes to the site please report to Cllr Hatton ASAP. **C'fwd**
  - 404 Additional MVAS cameras, Cllr Shinner now has confirmation of the recommended type of MVAS to acquire and will send in an application to the Community Board. **ACTION Cllr Shinner**
  - 80a St Peters Memorial Garden Lyche gate. Cllr Hatton to work with Cllr Shinner to find a suitable contractor and design to bring back to the meeting for discussion. **ACTION – Cllr Hatton & Cllr Shinner.**
  - 101 Clerk to get quotes for an independent survey on the proposed new skate park. **ACTION- Clerk**
  - 108a Cllrs to send suggestions to the Clerk of possible individuals to light the Beacon. **ACTION - All**
  - 108b Cllr Shinner to speak to the Feast Day committee to discuss moving it forward in line with the Queens Jubilee celebrations. **ACTION – Cllr Shinner COMPLETED**

- 109 Cllr Shinner to write to the Bucks Cllr offering support from both the PC and NAG to the proposed project to reduce speed within the centre of the village to 20mph. **ACTION** – Cllr Shinner **COMPLETED**
- 111 Cllr Shinner to organise the poster with MetOne using the information sent to him by the Clerk. **ACTION** – Cllr Shinner **COMPLETED**
- 112 Maria Taylor trustees to organise the stall and cover. **ACTION**- Cllr Dale & Cllr Ryan. **COMPLETED**
- 121 To receive the Chairman's Announcements.
- 122 To discuss and agree the minutes and recommendations from the following committees:
- Open Spaces – 8<sup>th</sup> November 2021
  - A&P – 15<sup>th</sup> November 2021.
  - F&GP – 18<sup>th</sup> November 2021
  - HR – 23<sup>rd</sup> November 2021
- 123 To discuss and decide whether the parish council should form a working party with members of the CAPP group.
- 124 To discuss and make a decision on the quotes received to remove the current skatepark.
- 125 To agree the cheques signed in November and ask for volunteers to sign the cheques in December.
- 126 To receive an update from Cllr North on the Local Plan, CIL, Neighbourhood Plan and MSA enquiry and take any necessary decision and agree any financial commitments. and from Cllr. Shinner on correspondence with Natural England concerning extensions to the Chilterns AONB
- 127 To receive an update on the St Peters Memorial Garden project and take any necessary decision and agree any financial commitments. Including the approved proposal by the working party to install a Lyche Gate at the street entrance to the Memorial Garden a Lyche Gate.
- 128 To receive an update on the Community Board subgroups, meetings and applications.
- 129 To receive the monthly Bucks update and answer any questions from Cllrs.
- 130 To discuss and agree the proposed draft Budget for 2022-23.
- 131 To discuss and agree the proposed precept for 2022-23.
- 132 To discuss and agree which Cllrs will undertake the next Councillor surgery on the 18<sup>th</sup> December 2021.
- 133 To discuss and agree if the Council would like to approach tv producers of programs such as Country File or Monty Don to record progress with our BBB project.
- 134 To receive information items.
- 135 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
- 136 To receive an update on the advice sought with regards the Holy Cross case and take any necessary actions, including agreeing any financial commitments.
- 137 Date of next meeting – **Thursday 16<sup>th</sup> December 2021 at 7.30pm**