

# CHALFONT ST PETER PARISH COUNCIL

Minutes of the **FULL COUNCIL** Meeting held at the Parish Council Chamber, Gravel Hill, Chalfont St Peter, Bucks on Thursday 28<sup>th</sup> October 2021 at **7.30pm** at the Parish Council offices, Gravel Hill, Chalfont St Peter, Bucks.



## MINUTES

In attendance: Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Jha, Cllr Rush, Cllr Ryan, Cllr Smith and Cllr Southworth.

Also Present: Debbie Evans (Clerk) and 50 residents of the village via zoom.

Prior to the meeting the Chairman read out the following statement. The law insists that councillors meet face to face. That has been challenged in the courts by Hertfordshire County Council, who lost.

Unlike many parish and town councils, we are lucky to have our own offices and chamber, BUT there is barely adequate space for the full complement of Cllrs. meeting indoors whilst complying with covid restrictions as to spacing between seats and so on.

The law permits us to operate a public meeting in which non-Cllrs. can both participate within the public session and remain if they wish to hear the following discussion. This worked well during covid shut down. Given the level of interest in one issue we expect more members of the public than we could accommodate in the chamber, hence the decision to use a hybrid meeting.

Using Zoom to join in: Our Senior Clerk Debbie Evans will clerk the meeting and host the zoom element. She will let you into the zoom meeting. Everyone on zoom will be muted by the host. Usual rules apply please: if you wish to speak use the 'actions' button to raise a hand, or wave your hand at the screen, and wait to be asked to speak. Please do not unmute & interrupt a speaker. Repeated interruption may result in your being removed from the zoom meeting. Do other speakers the courtesy of listening to them first.

The Public Question Time session at the start of all parish council meetings enables residents or electors in the parish to ask questions in respect of items on the agenda, and questions in the interest of wide public discussion.

This meeting has been preceded by rumors and gossip. It may be useful if I make the following statement on behalf of the parish council in relation to the issue in question, which I will refer to as CAP (community activity park)

The presentation by those representing CAP was first put to the council at the last main meeting on 30<sup>th</sup> September and included a power point slide show. Cllrs had no prior knowledge of the content of that save that a copy had been sent to our clerk, and shown to me, only, as Chairman, 2 days beforehand, so I could judge the amount of meeting time it would involve

It was NOT on our agenda. The presentation was given during public question time. It was not discussed later. The issue is on our agenda for this evening for the first time and will be discussed by Cllrs for the first time. Promoters of the project and members of the public between them have 15 minutes of public question time. If needs, my colleagues, and I can agree to extend this by up to 15 mins more. We have many more unrelated agenda items to discuss so it's unlikely we would extend time further

I understand that two parish Cllrs. have been working with the CAP group. They do NOT represent the parish council. They have not discussed the project with me, our clerk, or as far as I am aware with any of my colleagues. They are not authorised to make any commitment on behalf the parish council.

- 94 Public Question time. Several residents gave their views on the proposed CAP skate park in Mill Meadow. Cllr Darby proposed twice to extend the democratic designated time, seconded Cllr Dickson, agreed.

## Positive Comments from residents

- Opportunity to provide a free, safe outdoor exercise space for all ages,
- Provides a space for older children to gather with friends and exercise,
- Cross section of different ages playing together,
- Parents/Grandparents appreciate not having to travel out of the village for similar facilities.
- Not all children have the support to go to these facilities outside of our area we need to consider these children.
- A resident who has personally spoken to those within the British Legion said that they are largely in support of this for the youth of the village.
- With the recent success in the Olympics, we should be encouraging our youngsters to take part in these activities which would be free for all to use.
- This is just not for children; adults can also use it.

## Issues raised by residents

- Consultations, has this been online only? People would like a public meeting to discuss this rather than it just be a faceless survey. CAP is not an independent organisation and therefore the consultation should be independent. 700 people have responded but where do these people come from are they residents of CSP?
  - Response by CAP members that the survey has been undertaken both online and via paper requests. You can access the paper survey from the library, shops, schools, pubs, coffee shops, local clubs etc. All responses received were from people from within the locality of CSP and all details have been recorded.
- Noise and antisocial behaviour. One resident has experience of living near a skatepark and believes it reduces antisocial behaviour, its inclusive and inspires youngsters to be active and support each other. She also mentioned the noise and said that this was not any different to children playing in a normal park.
- Children must travel to other areas to use similar facilities.
- Current skate ramps are not fit for purpose and are dangerous.

Cllr Darby asked a member of the CAP group if contact had been made with residents at Mill Meadow similarly to the consultation undertaken at Cheena Meadow. Response received was "yes all local residents were consulted including those on Field Way, Cordons Close, Penn Way".

Cllr Rush asked where the nearest similar facility to ours is. Amersham was built in 2019 and is the nearest to proposal.

The chairman reminded all residents that they are welcome to stay for the rest of the meeting however, they cannot take part any further.

Cllr Dickson proposed to bring agenda item 101 forward, seconded Cllr Darby after housekeeping details (97), agreed.

95 Apologies received from Cllr North, Cllr Vladar, Cllr Bennett, Cllr Wells and Cllr Sandover.

96 The following personal or disclosable pecuniary interests were declared.

Bucks Cllrs – Cllr Darby, Cllr Smith and Cllr Rush.  
CAP – Cllr Dickson, Cllr Hatton.

97 The minutes of the meeting held on Thursday 30<sup>th</sup> September 2021 were proposed by Cllr Smith, seconded Cllr Shinner, agreed.

101 To discuss and decide whether the parish council (as lease holders) give permission for the Chalfont Activity Park group to continue with their proposal to upgrade the facilities currently sited in Mill Meadow, replacing the current metal ramp with a free-to-use concrete wheeled sports park subject to the group securing the necessary planning permission and funding.

Cllr Dickson reminded all that this isn't a new project, the Parish Council agreed the need for such a facility and started this process originally in March 2013 to provide an all-wheels facility within Mill Meadow.

Cllr Hatton asked is there any plans to add CCTV to this this area? If not then this should be something the CAP group include within its project plan.

Cllr Darby went through the history of our original plan and the reasons of lack of public interest to enable a full tender consultation. The company who offered to support couldn't get enough support. The PC recognised that the current skate park ramps within the Mill Meadow are not sufficient, and we should remove them. A lot of public angst has emerged from the original location of Cheena Meadow. We need to ensure that the public at large are now happy with the current location of Mill Meadow. Cllr Darby would like it minuted that the PC recognises that Cheena Meadow is not a suitable location for a skate park. If we are going to support this in principle, we really have got to make sure that this is the wishes of the majority of the residents.

Cllr Dickson explained that the initial research was to look at all the locations available for a skatepark, Cheena Meadow was just one of those areas, unfortunately it upset a lot of people and it quickly showed not to be suitable. Cllr Dickson supports Cllr Darby's statement that this skate park will not be in Cheena Meadow.

Cllr Smith impressed that this is not a Parish Council project, this is being run by an independent group CAP. Cllr Smith agreed with the statement that Cheena Meadow will not be used for this skate park. The current skate ramps were designed and researched with assistance from the Youth club at the time. Cllr Smith would like an agreement on the size of the facilities before it goes too far ahead.

Cllr Rush commented that he was overwhelmed by the support shown at the Olympics on skateboarding to be a very inclusive, friendly sport which he believed showed the sport in a very good light. It would be an asset to the village.

Cllr Jha commented that after Sky Brown of Team GB has won a medal in skateboarding this year, it would be a good motivation for other aspirants. Who knows we might have someone from Chalfont St Peter winning a medal in the Paris Olympics, 2024. But at the same time, you need to consider the sentiments of our elders, not disturbing their peaceful presence. We also need to consider the H&S factors along with the right safety signs/ statutory requirements, if anything happens in future, so that there are no orthopedic issues.

Cllr Hatton highlighted facilities such as these encourage people to be outside which must be good. As a PC we have identified what people like in playgrounds, the CAP group provides the knowledge for more specialist skate park equipment.

Cllr Southworth, totally in favour for activities for younger children though somewhat concerned who we aren't hearing from with regards this consultation. Its is on a flood plain which needs to be considered.

Cllr Darby read out the proposal on the table. In line with the comments said by Cllrs here this evening Cllr Darby suggested the Council needs to change this to say something more in line with allowing them to explore their proposal to look further into other details such as providing details of future maintenance, liability insurance etc.

The Council need more clarity on things at this stage which would allow more time for the PC to get some publicity on this and reach out to residents and find out what they think.

Cllr Shinner is not happy with the wording of the proposal; they don't need our permission to continue with the proposal. There is considerable recognition that this would be a good scheme, although there are reservations about the consultation element of the programme. Could the PC run their own survey?

Cllr Dickson responded that the statement was worded because the group want to continue to undertake research and talk to interested parties, but they have not so far got the views of the PC and it was felt that this needs to be done before continuing any further. We could add a subject to provision.

Cllr Smith suggested that the wording includes "PC support in principle" subject to .....

Councillors suggested the following words – it being acknowledged as agreed earlier that the site at Cheena Meadow was not suitable, **the Parish Council support in principle for the CAP group to develop their proposal to upgrade facilities at Mill Meadow subject to necessary conditions such as future maintenance, liabilities, funding, public consultation, and planning permission etc.**

The clerk confirmed the statement, proposed Cllr Darby, seconded Cllr Hatton, agreed.

Cllr Southworth raised the concern the consultation issue, how would we go about doing this ? The Clerk suggested a survey monkey for an online consultation which could be organised independently. Cllr Dickson raised concerns would this not slow CAP down ? The clerk reiterated that the PC running an independent survey should not slow the CAP group down on their further research and can be run in tandem to their actions.

**ACTION – Clerk to get quotes for an independent survey.**

97 To discuss the actions from Previous Meetings –

306b West Hyde Lane Issue – no further activity. If anybody witnesses any changes to the site please report to Cllr Hatton ASAP. **C'fwd**

404 Additional MVAS cameras, Cllr Shinner now has confirmation of the recommended type of MVAS to acquire and will send in an application to the Community Board.  
**ACTION Cllr Shinner**

76 Clerk to ask Bucks Cllrs (Cllr Darby, Cllr Rush and Cllrs Smith) to provide a monthly written Bucks update to send to Cllrs. ACTION – Clerk **COMPLETED**

79a Bucks Cllrs to contact the appropriate department for CIL to ask again for the spreadsheet they use to monitor and evaluate planning applications that are due CIL payments. **ACTION – Cllr Darby, Cllr Rush & Cllr Smith.**

Response received we have no outstanding payments due. The A&P clerk is looking into this for the A&P committee. We should be able to see the data which works out what we are due. We do not have to apply it is automatically paid if due. **COMPLETED.**

79b Cllr North and PPO to organise a workshop with Troy Consulting on the requirements of the updated Neighbourhood Plan. ACTION – Cllr North & PPO **COMPLETED**

80a St Peters Memorial Garden Lyche gate. Cllr Hatton to work with Cllr Shinner to find a suitable contractor and design to bring back to the meeting for discussion. **ACTION – Cllr Hatton & Cllr Shinner.**

- 80b St Peters Memorial Garden Lyche Gate. Clerk to add to the next Main Council meeting to discuss. ACTION – Clerk. **COMPLETED** . (see agenda item 104)
- 81a Community Board – Big Biodiversity Battle, joint project with Chiltern Rangers. Clerk to apply to the Community Board. ACTION – Clerk. **COMPLETED**
- 84a All Council Charter – All Cllrs with concerns on the content of this document to send them through to Cllr Shinner to collate and bring back to the October meeting to discuss. **ACTION – All Cllrs. COMPLETED**
- 84b All Council Charter – Clerk to add to the October meeting to discuss further. ACTION – Clerk. **COMPLETED** (see agenda item 107)
- 85 Queens Jubilee Beacon lighting – Clerk to put this item back on the agenda for October to discuss who we would like to ask to light the beacon for the event and if we would like to organise any other events that evening. ACTION – Clerk **COMPLETED** (see agenda item 108)
- 87 Cheena Meadow playground upgrade – Clerk to write to Wicksteeds to notify them they are our preferred supplier and send them the list of alterations for discussion ACTION – Clerk, **COMPLETED**.
- 88 Introduction of 20mph limits within the village – Clerk to put back onto the agenda for further discussion in October. ACTION – Clerk, **COMPLETED**. (see agenda item 109)
- 90 Councillor Surgeries – Clerk to send dates for the next 6 months out to all Cllrs. ACTION – Clerk, **COMPLETED**.
- 92 Holy Cross Case – Clerk to follow up with an email to appropriate parties. ACTION – Clerk **COMPLETED**
- 99 To receive the Chairman’s Announcements, *see appendix 1*
- Cllr Dickson thanked Cllr Shinner for his written reports.
- 100 To discuss and agree the minutes and recommendations from the following committees:
- A&P – 4<sup>th</sup> October 2021. Proposed Cllr Smith, seconded Cllr Shinner, agreed.
  - A&P – 25<sup>th</sup> October 2021. Proposed Cllr Smith, seconded Cllr Jha, agreed.
- 102 Cllr Smith proposed the cheques signed in October, seconded Cllr Shinner, agreed. Cllr Darby and Cllr Dickson agreed to sign the cheques in November.
- 103 No updated received on the Local Plan, CIL, Neighbourhood Plan or MSA application. A reminder to all Cllrs of the NP workshop taking place on the 11<sup>th</sup> November at the Council chamber.
- 104 Cllr Smith updated the council on the progress of the St Peters Memorial Garden project and it is currently working to time and budget. Cllr Smith highlighted that the group are progressing with fundraising for lighting which was not included within the original quote.

The Council are still awaiting a full quote on the cost to produce a Lyche Gate in that location. Including the approved proposal by the working party to replace the existing damaged brick piers at the street entrance to the Memorial Garden with a Lyche Gate. **ACTION** – Once the quote has been received put back onto an agenda for discussion. Cllr Smith is investigating the necessary planning requirements.

*See appendix 2*



- 105 To receive and update on the Community Board subgroups and full meeting. Agree any new Parish Council applications including associated funding. *See appendix 3*
- 106 To receive the monthly Bucks update and answer any questions from Cllrs. *See appendix 4*
- 107 To discuss and decide on whether the Parish Council would like to sign and adopt the "All Councils Charter" (previously known as the Parish Charter). *See appendix 5*
- Cllr Darby reminded all that this isn't a legally enforceable document, and we should be mindful that other Councils have not been able to get this through as one size doesn't fit all.
- Cllr Shinner has sent through the suggested changes *See appendix 5* proposed Cllr Smith, seconded Cllr Hatton, agreed.
- 108 The Council requested to bring this back for discussion in Jan/Feb 2022 the discussions on the HRH The Queen's Jubilee event on the 2<sup>nd</sup> June 2022.
- ACTION** – Clerk to put on a future meeting
- ACTION** – Cllrs to send suggestions to the Clerk of possible individuals to light the Beacon.
- It was suggested that possibly Feast Day could be moved to the same date.
- ACTION** – Cllr Shinner to speak to the Feast Day committee to discuss moving it forward
- 109 The Council discussed the request from a Bucks Cllr on our views with regards introducing 20mph zones within Chalfont St Peter and if we would support such a move. *See appendix 6*
- Cllr Southworth expressed support for this idea. Cllr Dickson requested we go back to the Bucks Cllr and offer our support for this project.
- ACTION** – Cllr Shinner to write to the Bucks Cllrs offering support from both the PC and NAG to this project.
- Proposed Cllr Hatton, seconded Cllr Southworth, agreed.
- 110 The Council agreed a budget of £100 for the refreshments for the twenty people attending the all-day Neighbourhood Plan training sessions organised for 11<sup>th</sup> November. Proposed Cllr Shinner, seconded Cllr Smith, agreed.
- 111 The Council agreed the funding of an information poster of Parish Council metrics to highlight the work undertaken by the parish Council. Design and printing £150. Proposed Cllr Darby, seconded Cllr Rush, agreed.
- ACTION** – Cllr Shinner to organise the poster with MetOne using the information sent to him by the Clerk.
- 112 To receive information items.
- NAG report - *appendix 7*
  - President of the Chamber of Commerce is stepping down, she has worked tirelessly for the benefit of the village during her presidency.
  - AONB, Colne Valley and GRACE – *appendix 8*
  - Fun Night is organised for Friday 3<sup>rd</sup> December. **ACTION** – Maria Taylor Trustees (Cllr to organise the stall, activity and cover.
- 113 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)

- 114 No update at present on discussions with regards Holy Cross.
- 115 Date of next meeting – **Thursday 16<sup>th</sup> December 2021 at 7.30pm**
- Meeting finished at 9.45pm

## **APPENDIX 1 – ITEM 99**

### **CHALFONT ST PETER PARISH COUNCIL MEETING 28.1.2021**

#### **CHAIRMAN'S REPORT 28.10.2021**

- 1 In planning I was concerned to learn that the planning authority may not only be relaxing the rules for neighbour notification, but may no longer show written objections to planning applications on the planning portal. This will have a significant impact on our planning committee's work since neighbour's comments are often the event which triggers the questions we ask at committee. I consider this a retrograde step
- 2 I and some of you joined the webcast by the Chalk Aquifer Alliance on the 6<sup>th</sup> October – the subject this time was planning, water supply and sewage. I strongly recommend you view this and the previous CAA webcast on HS2, if you have not seen them. View these on the Chalk Aquifer Alliance website ([chalkaquiferalliance.wordpress.com](http://chalkaquiferalliance.wordpress.com))
- 3 Some of us also attended the virtual (m/s teams) meeting of the Bucks Council Liaison. It was chaired by Bucks Cllr Gareth Williams. He has said the draft T&PC Charter will go back for further thought in the light of objections from so many of our colleagues in other councils  
  
He confirmed also that due to a misunderstanding many organisations had been wrongly invoiced for road closures despite being voluntary or charitable in nature  
  
He confirmed also that many parishes had complained about the steep increase in election costs earlier this year, and said he had instructed the officers to provide full details to all councils, as many councils had asked
- 4 Cllr Linda Smith and I ran the Cllrs. surgery on the 16<sup>th</sup>; whilst we had just one visitor she raised an interesting issue concerning the chapel and sports field on the Grange site. Linda and I are following up. Next surgery 20.11.21
- 5 On 21<sup>st</sup> Oct six of us visited Barchester Chalfont Lodge nursing home. Understanding the needs of people in care, for whatever reason, is important to the council in the context of things like the new NHP, the forthcoming new Local Plan, planning policies, housing needs
- 6 The Community Board met the same evening (see separate report)
- 7 Cllr Linda Smith and I, with local author Denise Beddows, attended the annual Bucks Local History Network conference on Saturday last at Wycombe Abbey School. Representing Celfunde Inheritance, the attached photo shows our stand – this year's theme was local shops
- 8 I have asked that we submit short written reports wherever possible, in advance of full council meetings. Time will tell if that frees up time for discussion. I am confident it will, but feel free to tell me what you think

**Cllr.Tony Shinner - Chairman, 25.10.2021**



**MEMORIAL GARDEN ENTRANCE (CHURCH LANE)**

- 1 This concerns the proposal to install a Lychegate at the Church Lane entrance to the newly renovated Memorial Garden, (St Peter's Garden)
- 2 A potential supplier, based in Bromsgrove, (SolidOakPorches) has been identified. They have provided a ball park estimate for the cost of the structure minus roof covering, of £3,000 + vat, based on a solid green oak porch type structure – (view [solidoakporch.co.uk/gallery/](http://solidoakporch.co.uk/gallery/))
- 3 We have more recently asked them to provide a formal estimate and drawing using a slightly smaller dimension to the one for which they estimated £3,000. This would be 2m wide 1.5m deep front to back and the entire structure would sit on low walls at either side. We expect the quote to be somewhat less than the ball figure, but it will probably be in a bracket of £2,500-£3,000
- 4 Not included are the cost of delivery (£185 quoted) installation/assembly, and roof covering; we will need quotes from builders to erect two dwarf walls substantial enough to support the oak porch, and for finishing the roof in a suitable material, probably wood shingles
- 5 The proposal today is to fund this part of the garden project from the Fund of £8,700 set aside for improvements to Church Lane. The Memorial Garden team say a lychegate will enhance the appearance of Church Lane. It seems entirely appropriate to Church Lane, next to a new church and opposite the parish church; a lychgate or 'Resurrection Gate' as they are often known is entirely proper for the entrance to a memorial ground. They say it is also appropriate that funding should come from the Church Lane improvements account
- 6 Cllr. John Hatton's 'artists impression' (view attached) shows what the lychegate would look like when finished. It will of course mellow very quickly
- 7 One thing concerns me namely security. I have asked Bucks Council for contact details of the manufacturer of our existing CCTV system so we can get a quote to have it updated. The camera closest to St Peter's Garden should cover the entrance

**Cllr. Tony Shinner (Chairman)**  
**(member of the memorial garden working party)**

### **APPENDIX 3 - ITEM 99**

#### **CHALFONT ST PETER PARISH COUNCIL MEETING 28.10.2021 COMMUNITY BOARD UPDATE**

- 1 The PC are currently still awaiting a final decision on two bids submitted in November 2020: (i) Cycle rack (ii) wooden bollards to protect verges
  - (i) the cycle rack bid was deferred by the board to investigate whether cycle racks for several communities could be purchased at a discount. The answer appears to be no.
  - (ii) The bollards bid was for £3,500. The board said its engineers had costed the project at £10,000 but if the PC wanted to employ the contractor direct they would have to pay Bucks Council £1800 for a day's road closure
- 2 The PC have several bids in the pipeline. The big project is a partnership with Chiltern Rangers. It offers the community significant benefits in a programme across 12 areas of open spaces and common land, making big changes in bio diversity.

The detailed written scheme and costings had been sent to the community board on the 6<sup>th</sup> October. The scheme was not passed on by the board; so a very good presentation by Chiltern Rangers was presented to board members who had no idea what the project was about or how it was costed, and so it is delayed for who knows how long
- 3 NAG have recommended making bids for funding for 2 or 3 MVA's to combat the serious level of speeding; for signage warning drivers they are entering a community speed watch zone; for urgent upgrading of the CCTV system. These bids will go in when the environment bid has been considered
- 4 TfB did agree to fund a bid to the board for the cost of the traffic survey on the A413

Cllr.Tony Shinner - Chairman, 25.10.2021

## **APPENDIX 4 - ITEM 106**

### **CHALFONT ST PETER PARISH COUNCIL MEETING 28.10.2021 BUCKS UPDATE**

#### **Report to Chalfont St Peter Parish Council Meeting 28<sup>th</sup> October 2021 From Cllrs Darby, Rush and Smith**

## **CONSULTATIONS**

### **Budget**

As the council prepares to set its budget for 2022/23, people are being invited to give their opinion on what services and areas should be given a higher priority and where they think savings could be made. Within the council's Corporate Plan there are four priority areas outlined for the coming year:

- Strengthening our communities
- Improving our environment
- Protecting the vulnerable
- Increasing prosperity

The budget consultation is open until 14 November. To take part visit the [website](#).

### **Changes to Parking and speed limits:**

A copy of the Order, together with all supporting documents can be found here:

<https://www.buckinghamshiretraffweb.uk/>

Objections to the proposals together with the grounds on which they are made must be made in writing by the **8<sup>th</sup> November 2021** to the Parking Manager, Transport for Buckinghamshire, New County Offices, Walton Street, Aylesbury HP20 1UY or by email to [parkingtro@buckscc.gov.uk](mailto:parkingtro@buckscc.gov.uk).

## **LEISURE**

The replacement Chalfont Leisure centre pool reopened on 18<sup>th</sup> October and the new Amersham Chilterns Lifestyle Centre planned to open on 15<sup>th</sup> November – well worth a visit!

## **FUEL SHORTAGE**

Although BC has no direct responsibility for the supply and distribution of fuel, services were affected with some school busses cancelled and concerns over care staff getting to clients. BC was proactive in appealing for EV drivers to help out (similar to 4x4 drivers in the snow)

## **CHILDREN & YOUNG PEOPLE**

### **Schools**

A new School is being built in Kingsbrook, Aylesbury, funded from the national Housing Infrastructure Fund (HIF), Section 106 developer contributions, and from Government Basic Need funding.

A £2million transformation scheme at The Buckingham School has just been completed. The school can now accommodate up to 210 pupils in each year group; a total of 1050 pupils in years 7-11. Works were funded from Section 106 contributions and Basic Need Funding.

### **11+ test results**

There were issues with the secondary transfer test (11+) results website which were quickly resolved.

### **Walk to School month**

October is International Walk to School Month and families across Buckinghamshire are encouraged to swap their car for their feet on the school run. The benefits to the environment are also abundant. The fewer car journeys we all make contributes to a reduction in carbon emissions which improves air quality for everyone.

### **SEND**

Buckinghamshire Council hosted its second Shout out for SEND conference which was an exciting opportunity for young people with SEND to learn more about the options available to them from experts in the field and their peers. This free event at Adams Park in High Wycombe was attended by 51 students. The theme of the conference was 'Preparation for Adulthood'

### **National Adoption Week 18-24 October 2021**

Buckinghamshire Council shared the voices of those whose lives have been impacted by adoption and involved in finding loving and safe homes for children. Buckinghamshire Council's Adoption team shared podcasts, videos and stories via Facebook [www.facebook.com/adoptionbucks](https://www.facebook.com/adoptionbucks) and Twitter [www.twitter.com/BucksAdoption](https://www.twitter.com/BucksAdoption). By sharing these stories, the council hopes to bust myths about adoption, spread the word about the support available, and raise awareness of the children they are particularly seeking adopters for.

## **HIGHWAYS & TRANSPORTATION**

### **Road Closures**

Various road closures have taken place/ are planned:

Orchard Grove pothole repairs

Chesham Lane – extended closure by Align/HS2 for soakaway works and repairs to carriageway by BC arranged by local cllrs to coincide with closure and lessen disruption

Gold Hill North – emergency patch repairs

Northdown Road – Affinity Water connection

Garners Road & Hedgerow - surface dressing

Pennington Road – pothole repairs

Welders Lane - Cadent Gas Main replacement during November

### **Annual Capital Maintenance Meeting**

We had our annual meeting with the Capital Maintenance Team to discuss the 4 year programme of capital improvements (resurfacing) This now has to be fed into a county wide plan and costed before it can be confirmed but we are pleased that our worst roads are all being considered

### **Winter planning**

The gritters have been taken for a ‘test drive’ of their usual gritting routes, to help the 50 gritter drivers – who are on call 24/7 from October until March – re-familiarise with routes and report any hazards etc

### **Travel Safe Bucks**

Buckinghamshire Council’s road safety initiative is focusing on the importance of tyre safety as we move towards Autumn. According to stats from TyreSafe, almost 1,000 drivers are killed or seriously injured every year due to tyre-related problems and 2.2m cars fail their MOTs every year due to tyre defects. Important to check Tread Depth, Tyre Pressures and Condition regularly

### **HS2 Marshalls**

Due to the significant increase in the HS2 /East West Rail works across the county, Buckinghamshire Council has appointed Mark Rann and Steve Hall to address highways and planning issues caused by HS2 Ltd, the EWR Alliance and their appointed agents, contractors and subcontractors.

A major part of their role will be to respond to complaints and queries relating to HS2 and EWR’s activities They will ensure that all works and site operations are completed within the agreed plans, programmes and timescales; issue instructions and directions to the contractors to minimise disruption and inconvenience to the public.

Mark and Steve can be contacted by email on [ewrandhs2enquiries@buckinghamshire.gov.uk](mailto:ewrandhs2enquiries@buckinghamshire.gov.uk)

## **ENVIRONMENT & CLIMATE CHANGE**

### **Fly tipping**

A vehicle used to dump waste illegally in St Leonards in May has been crushed. The public witnessed the incident and contacted the police and council. As part of the investigation the vehicle was seized by the Council from Windsor Road in Chesham on 11 August in a joint operation with Thames Valley Police. The owner of the vehicle did not come forward to claim it and so it was crushed on 13 September 2021.

### **Waste services**

The extension of the CDC and WDC waste contract to cover South Bucks begins on 1<sup>st</sup> November which will mean changes for ex South Bucks residents into line with the old CDC area. You may see comments on social media but they do not apply to us I in CSP

Separate Food Waste collections continue to be suspended in our area due to the HGV driver shortage. This waste goes with our residual (black bin) waste to the Energy from waste plant in

Calvert where it is burned to generate electricity. Previously it was sent to an anaerobic digester and produced electricity in a different way. Only 1% of all our waste ends up in landfill.

### **Annual customer satisfaction survey on the council's household recycling centres**

In the latest survey carried out in June 2021, 99% of respondents said they were satisfied with the service overall with just over half (52%) saying they were very satisfied and 100% said they felt safe when visiting the sites during the pandemic.

### **HEALTH & WELLBEING**

Residents are being asked to think about what support would help them to lead a healthier lifestyle.

The Live Well Stay Well service provides support and advice on everything from how to lose weight, stop smoking or be more active including access to an NHS Health Check, reduce the amount of alcohol they drink or manage long-term condition (e.g. diabetes, mental health).

### **PLATINUM JUBILEE**

The Queen will be celebrating her Platinum Jubilee as 2 June 2022. This occasion marks 70 years on the throne. There will be an extended bank holiday (2-5 June 2022).

Buckinghamshire Council is working towards a number of projects that we hope will enable the public and community groups to celebrate the Platinum Jubilee and provide a legacy for future generations, in particular focusing on supporting the 'Plant a tree for the Jubilee' national initiative.

Launched this month is The Queen's Green Canopy campaign - <https://queensgreencanopy.org/> - which is a tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022. Everyone across the UK is being invited to plant trees from October 2021, when the tree planting season begins, through to the end of the Jubilee year in 2022.

Residents are being urged to plant their own trees:

<https://www.buckinghamshire.gov.uk/community-and-safety/the-queens-platinum-jubilee/>

These can also be added to the Queen's Green Canopy map: <https://queensgreencanopy.org/map-education-hub/ggc-map/#/>



**BMALC DRAFT Town & Parish Councils Charter**

- 1 In January 2021 Cllr.Gareth Williams, Cabinet Member for Communities and Public Health, Buckinghamshire, invited town and parish councils across the county to comment on a draft charter (Copies of this and the revised version of August 2021 have been distributed to you previously)
- 2 We did not have time to debate the document at our meeting in September. Suffice it to say there are many different views on whether and why the charter should or should not be signed up to
- 3 However it became apparent at the T&PC liaison meeting on 13<sup>th</sup> October that a significant number of councils had either refused to sign up or were seeking further revisions
- 4 Cllr. Williams, chairing the liaison meeting, concluded the document would have to go back for further thought. I have had no response from other Cllrs. as to suggested amendments. My own (and therefore personal) views are summarised in a draft letter which I drew up some weeks ago (as attached). If changes are asked for, now would be a good time
- 5 We are assured the document is not intended to be binding. What does it achieve? What are the risks, if any, of not signing up? If we take the opportunity of providing further input what do we say?
- 6 I propose we make the response as in my draft letter below

**Cllr. Tony Shinner (Chairman)**  
**25.10.2021**

## **APPENDIX 6 - item 109**

### **CHALFONT ST PETER PARISH COUNCIL Agenda 28.10.2021**

#### **20 mph zones – an update only**

- 1 Buckinghamshire Cllr. Peter Cooper has asked town and parish councils across the County to assess what interest there would be in getting 20mph town village centres on the main agenda
- 2 As I am aware from NAG discussions on the subject, this is an emotive subject which polarises views from the community
- 3 Many areas in the UK, some not far from here, uses 20mph zoning eg Slough, Reading, Oxford, to name a few. Across the continent 20mph is commonplace and has been in residential streets for decades.
- 4 This does not need to be debated now. Should but Cllr. Cooper's proposal see the light of day a formal consultation may follow. We could soon be asked how zones could benefit our village centre
- 5 This was Cllr.Cooper's email to all (abridged)

**From:** Peter Cooper (Cllr) <Peter.Cooper@buckinghamshire.gov.uk>

**Sent:** 23 September 2021 23:32

**Subject:** Consultation on 20mph Zones for residential areas in Buckinghamshire

#### **To all Buckinghamshire Parish Councils**

*"Dear Clerks,*

*I am the member of Buckinghamshire Council representing the Wing Ward, a rural area north east of Aylesbury.*

*For some time I have been aware that people in Buckinghamshire might welcome a new approach to speed limits in their residential areas. Reducing speed, improving environmental quality and giving children, pedestrians and cyclists safer surroundings is I believe an attractive option for Bucks towns and villages.*

*Across the country many highways authorities have embraced the principle of 20mph zones. Scotland, Wales, and locally Oxfordshire, Bedfordshire and Hertfordshire have adopted measures that actively promote this policy.*

*Many elected members of Buckinghamshire Council support the 20mph approach to community traffic management ..... Specifically would your council;*

- Welcome having the option of introducing 20mph zones in your parish or town*
- Pursue this option if it were available*
- Support the widespread adoption of 20mph zones in residential areas across Buckinghamshire*

*Dependent on the results I receive from you and the other Bucks Parish Councils, I will endeavor to progress this matter to a sensible conclusion via the Community Boards and full Council. Thanks in advance for your assistance with this important matter, would you email your response to me at the address below.*

*Peter*

*Cllr Peter Cooper*

*Buckinghamshire Council"*

I REPLIED ON 18<sup>TH</sup> October **as chairman of NAG**

*".....Dear Cllr. Cooper*

*I am writing in response to your consultation on this subject, as forwarded to me by the parish council clerk. I am sorry it has taken so long to respond - I will not bore you with the list of issues we have had to address in recent weeks at parish level*

*I am chairman of Chalfont St Peter parish council. I have also chaired the Neighbourhood Action Group (NAG) for Chalfont for many years. Your letter has not yet been discussed at parish council (it's on the agenda for 28th), so I will confine my comments to the position of NAG....." ... (I went on to say) NAG would probably support some form of zoning but I thought the trigger would have to come from central government*

This is an update and does not require debate or action at this stage. If any colleagues have opinions meanwhile please let me have them

**Cllr. Tony Shinner (Chairman)**  
**25.10.2021**

Dear Sirs

## Town & Parish Charter

In February you sent us a draft charter for comment. We responded with several points following a meeting of councillors and also sent you a supplemental note (March 2021)

On the 19<sup>th</sup> July you published a further version of the proposed charter. It is that document we now refer to briefly.

**(A) Under (3) area6 it states:**

*"It was conceived following workshops and discussions between members of all councils in Buckinghamshire and Buckinghamshire"*

It may not now be important but we have no record of having taken part in a workshop or discussion, so perhaps the word 'all' should be omitted

**(B) Under (8) Advice and Training Support**

At present this PC buys specific training services from you eg for new councillors. Please confirm the word 'support' means no more than that; and that it will continue to be the PC's decision as to what training offered is taken up

**(C) Under (9) Collaboration**

Please tell us where we can see the latest 'Council's (yours of course) Service Devolution and Asset Transfer Policy'

**(D) Under (10) Consultation**

We did ask for a specific clause recognising the independence of Town and Parish Councils. The draft (19.07.21) touches on this but does not go as far as to say that Buckinghamshire Council make that acknowledgment. We would like the addition of the following words or words to the same affect. It is important

***"BC recognises the importance of the existing structure, and independence of parish and town councils and will not impose changes on them save where those councils expressly ask for changes of any sort eg to boundaries, joint councils"***

We look forward to hearing from you when you have considered the above

YF etc



*Chalfont St Peter Neighbourhood Action Group (NAG)*  
*working with Thames Valley Police, Buckinghamshire Unitary and*  
*Parish Councils and residents to promote Safer Communities*  
*NAG c/o Chalfont St Peter Parish Council, Gravel Hill,*  
*Chalfont St Peter SL9 9QX BUT*

**THE NAG REPORT - REPORT TO CHALFONT ST PETER PARISH COUNCIL  
FROM NAG (25.10.2021) - Last met: 29<sup>th</sup> Sep 2021, **NEXT MEETING: WED 17.11.21**  
**tbc****

- 1 **A413 speed limits** The traffic survey (a pipe across each carriageway of the road which measures the volume and speed of vehicles) promised for beginning October has still not yet been installed. It is being funded by TfB, on behalf of the community board This is the email sent to Simon Garwood Bucks Council Communities) on the 19<sup>th</sup> October. (no reply yet)

*To Simon Garwood*

*Hi Simon I wonder if you know when this survey is taking place. I had understood it was to be early October but it was not there last week that I could see*  
*Regards. Tony Shinner. NAG*

- 2 **TVP update** received from Jen Shraga 29th September:

**“SPEEDING**

*With the data from Community Speedwatch we targeted Austenwood Lane as part of Op Glare – 3 tickets were issued on the 16/09*

*The NHT have conducted a week of operations targeting rural crime, burglary prevention and drugs. One significant stop was of a male in CSP who was loitering near a Range Rover. This make of vehicle has been targeted in recent weeks for keyless thefts. The disruption of this male and the developing of intelligence of him would have certainly assisted Police. Crime round up: Theft From Vehicle x3 - Theft of Vehicle: x 2 - Burglary: 1 ASB has remained low in the area still and throughout the summer holidays we were not made aware of any continuous issues. Jen Shraga C8632. Police Community Support Officer | Chalfont Neighbourhood Policing Team |Chiltern and South Bucks LPAThames Valley Police”*

**3 COMMUNITY SPEEDWATCH (CSW)**

- 3.2 Operating on a weekly basis. Denham Lane, Kingsway, Austenwood. Big volumes of traffic. 35mph+ offenders running at almost.20% of traffic volume
- 3.3 Our NAG team was the highest performer amongst communities. See the latest Amersham, Chalfonts and Missendens Neighbourhood Policing Team ([www.thamesvalleyalert.co.uk/](http://www.thamesvalleyalert.co.uk/))

**Tony Shinner , as Chairman of NAG. 25.10.2021**

## APPENDIX 8 - ITEM 112

### CHALFONT ST PETER PARISH COUNCIL MEETING 28.10.2021

#### INFORMATION ITEMS UPDATES

##### CHILTERNNS AONB

- 1 The proposed working party has not met but meanwhile as Chairman I have sent a letter to Chiltern Conservation Board (CCB), putting them on notice of our desire to add Chalfont St Peter to the Chilterns AONB
- 2 In a presentation to the community board last week Colne Valley Park disclosed they are in discussion with CCB with a view to including the park in the AONB or in the new Chilterns Park
- 3 Joining the AONB would bring significant benefits to us in the way we can approach planning matters

##### PARISH COUNCIL SURGERIES

- 4 The next surgery will be at the community library on Sat 20<sup>th</sup> November from 10am midday

##### FUN NIGHT

- 5 Once again Feast of St Peter are running late night shopping event Fun Night. Bucks Council have agreed to issue a Road Closure notice. Booking forms have just been published for those wishing to take a stall in Market Place ([feastofstpeter.org.uk](http://feastofstpeter.org.uk)) - Insurers have agreed to refund the public liability premium if the event is cancelled for covid related reasons

##### GRACE FLOOD ALLEVIATION PROJECT

- 6 Chalfont St Peter is asked to sign up to a MOU as a community partner. Below is a letter I sent to the project administrator on the 13<sup>th</sup> October. To date I have had no response but will chase. Let me know if anyone wishes to see the draft MOU in question. It is NOT a formal agreement. It does not bind us to any financial liability whatsoever<sup>Wed</sup>

13/10/2021 10:29

To: Luciano Lopes

Cc: Debbie Evans; 'John Hatton'

Hi Luciano

Thanks for the reminder and I need to run through this with our clerk and my colleagues

*I was surprised that a number of town or parish councils have not joined as partners. Am I right in thinking that as a community severely affected by flooding and sewage issues we i.e. the CSP parish council should be a partner? We can if required co-ordinate the interests of local organisations who are affected by these issues*

##### MOU - initial comments

3.1.14 line 7 is SCARE a typo for SCARCE?

4.2 CCB and Thames Water AS, rather than WILL ?

4.2 infiltration into the sewage system is not just caused by high groundwater levels. The major problem as we understand it is the age and construction material of the existing main sewage pipe from Missenden to Chalfont St Peter, rather than capacity. Clay or ceramic type pipes joined with concrete type collars are failing , and have become porous; the existing system is not flexible and has not been able to tolerate the gradual changes of the land. This surely is the main reason sewage is being hydraulically pressured out of the system in places like Chalfont St Peter High St. Flooding has been common for a century or more, although not to the serious levels now experienced



*I would like the MOU to recognise the worn sewage system as a significant factor in the cause of infiltration!*

*Finally I could not find APP2 with your original email in September. Please can you forward*

*I hope the 15th is a soft deadline as we may need a few more days in which to respond finally*

*Regards*

*Tony Shinner*

*Chairman Chalfont St Peter Parish Council*

*cc. Debbie Evans (Clerk to the Council) and Cllrs. John Hatton, and Jonathan Rush*

7      Should we be involved? Yes I believe it is vital for us to be reconised as one of the communities at risk of flooding

**Cllr.Tony Shinner - Chairman, 25.10.2021**