

# CHALFONT ST PETER PARISH COUNCIL



Councillors are hereby requested to attend an advisory **COUNCIL MEETING** to be held on Thursday 24<sup>th</sup> February 2022 at **7.30pm**. This meeting will take place via zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/83961069494?pwd=Nk1Od2dNOXNMM0EzTXRZZEwweENyUT09>

Meeting ID: 839 6106 9494

Passcode: 139981

**This meeting is an advisory meeting to discuss the agenda items below, and to provide guidance and advice to the Clerk who during this time of COVID has delegated decision making authority.**

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## AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Bennett, Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Jha, Cllr North, Cllr Rush, Cllr Ryan, Cllr Sandover, Cllr Smith, Cllr Southworth, Cllr Vladar and Cllr Wells.

- 193 Public Question Time
- 194 To receive apologies.
- 195 To disclose any personal or disclosable pecuniary interests.
- 196 To discuss and agree the minutes of the meeting held on Thursday 27<sup>th</sup> January 2022
- 197 To discuss the actions from Previous Meetings –
  - 306b West Hyde Lane Issue – no further activity. If anybody witnesses any changes to the site please report to Cllr Hatton ASAP. **C'fwd**
  - 404 Additional MVAS cameras, Cllr Shinner now has confirmation of the recommended type of MVAS to acquire and will send in an application to the Community Board. Discussions taking place with other PC/TC to put in one bid to the community board in 2022/23. **ACTION Cllr Shinner**
  - 80a St Peters Memorial Garden Lyche gate. Cllr Hatton to work with Cllr Shinner to find a suitable contractor and design to bring back to the meeting for discussion. Cllr Hatton has spoken to the Church warden to discuss the supporting walls. Update to be given at the next meeting. **ACTION – Cllr Hatton & Cllr Shinner.**
  - 101 Clerk to organise the following for the independent survey on the proposed new skate park.  
**ACTION-** Clerk, the Clerk will write out to Cllrs for comments on questions to be raised in the survey. **COMPLETED**  
**ACTION** – Clerk, to organise the survey with Aubergine on our own website of agreed questions up to the value of £200 plus VAT. Proposed Cllr Darby, seconded Cllr Hatton, agreed. **COMPLETED**  
Cllr Darby suggested trying out Mailchimp which is free to use and easy for the end user to extrapolate the information. **COMPLETED**
  - 108a Cllrs to send suggestions to the Clerk of possible individuals to light the Beacon. **ACTION** – All c'fwd **COMPLETED**

Cllrs have a suggestion of using a photograph of a previous jubilee, to look if anybody is still within the village from the photo. Cllr Vladar will investigate independently as a resident (rather than from the PC due to GDPR rules).

Cllr Hatton suggested inviting our new MP Sarah Green.

**ACTION** – Clerk to send options to all Cllrs to find out what their preferences are. **COMPLETED**

**ACTION** – Cllr Smith to investigate further the option of somebody who was also within the village at the Queens jubilee.

133 Cllr Rush and Cllr Shinner to approach tv producers of programmes such as country File or Monty Don with regards the BBB project. **ACTION – Cllr Rush & Cllr Shinner.**

176 Cllr Dickson requested clarification of the CIL rules and regulations. **ACTION** – Cllr Darby has requested information previously and will chase and send out to all.

182a Clerk to send the final version of questions to be used in the Skate park project to all Councillors before starting the survey. **ACTION** – Clerk. **COMPLETED**

182b Clerk to put the survey up on the most appropriate software. **ACTION** – Clerk **COMPLETED.**

186 Clerk to organise a new sign for the skatepark with the agreed wording. **ACTION** – Clerk

173 To receive the Chairman's Announcements.

174 To discuss and agree the minutes and recommendations from the following committees:

- A&P – 31<sup>st</sup> January 2022
- A&P – 21<sup>st</sup> February 2022

175 To agree the cheques signed in February. Ask for volunteers to sign the cheques in March.

176 To receive an update from Cllr North on the Local Plan and Neighbourhood Plan and take any necessary decision and agree any financial commitments.

177 To receive an update on the St Peters Memorial Garden project and take any necessary decision and agree any financial commitments. Including the approved proposal by the working party to install a Lyche Gate at the street entrance to the Memorial Garden a Lyche Gate.

178 To receive an update on the Community Board subgroups, meetings and applications.

179 To receive the monthly Bucks update and answer any questions from Cllrs.

180 To receive an update from the Cllrs on the CAPP group committee on the latest activities towards upgrading the skate park in Mill Meadow.

181 To discuss and agree which Cllrs will undertake the next Councillor surgery on the 19<sup>th</sup> March 2022.

182 To discuss and agree if the Council will host the Annual Meeting of the Parish in May and if there are to be any COVID restrictions.

183 To discuss and agree whether the Council would like to contribute and take part in Feast Day 2022.

184 To discuss if the Council would like to undertake any special events for the Queens Jubilee in June 2022.

185 To discuss and agree for a formal request to go to Natural England, to commit to undertake a designation assessment of land within the parish of Chalfont St Peter, for including in the existing Chilterns AONB and any future Chilterns National Park.

186 To discuss and decide upon the appropriate meeting forum for Council and Committee meetings in light of reducing COVID cases in CSP.

187 To receive information items.

- 188 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
- 189 To receive an update on the advice sought with regards the Holy Cross case and take any necessary actions, including agreeing any financial commitments.
- 190 Date of next meeting – Thursday 31<sup>st</sup> March 2022 at 7.30pm