

# CHALFONT St. PETER PARISH COUNCIL



**MINUTES** of Chalfont St Peter Parish Council **Human Resources Committee** meeting which took place on Tuesday 23<sup>rd</sup> November 2021 at 7.30pm

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## MINUTES

**Present:** Cllr Rush, Cllr Darby, Cllr Hatton, Cllr Jha, and Cllr Shinner.

**In attendance:** Clerk – Mrs. Evans

12. Apologies received by Cllr Dickson and Cllr North.
13. No declarations of Interests declared.
14. The minutes of the HR meeting on the 22<sup>nd</sup> July 2021 were proposed by Cllr Jha, seconded Cllr Shinner, agreed.
15. No outstanding public session actions from previous meetings.
16. The clerk went through each line of the HR budget explaining the proposed forecast spend to the end of 2021-22 and the projected budget for 2022-23. The committee agreed the budget as shown. Proposed Cllr Rush, seconded Cllr Hatton, agreed.

### RECOMMEND TO MAIN COUNCIL

Cllr Hatton requested clarification of the PCSO role within the village. **ACTION- Cllr Shinner** will speak to the PCSO and request she provides an additional update at the NAG meetings appropriate to CSP.

17. The committee reviewed and agreed the draft risks for the HR Committee for 2021-22. Proposed Cllr Rush, seconded Cllr Hatton, agreed.

### RECOMMEND TO MAIN COUNCIL

18. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1). **AGREED.**
19. To receive an update on actions within the private and confidential section of the agenda.
  - 11a Clerk to write to BALC/NALC to ask if there is any resources available to us as members to assist with this issue. **ACTION – Clerk, see AP 20. COMPLETED**
  - 11b Clerk to speak to colleagues at other councils with regards their interactions with the LGPS. **ACTION – Clerk. COMPLETED**

Only two other Councils locally are going through the same as us, details given below in AP 20.

Signed

Date

11c Clerk to organise another HR meeting in September to receive an update on actions.

ACTION – Clerk, information was not available to organise a meeting in Sept. **COMPLETED.**

20. The Clerk provided an update on the LGPS position and possible options. The clerk reminded the committee a decision on whether to cease from being a member of the LGPS must be made by the 31<sup>st</sup> March 2022, otherwise we will receive the bill for the pensions deficit.

Clerk has been requested to contact NALC and ask if they can offer legal assistance or advise with regards the LGPS. **ACTION - CLERK**

21. The Clerk provided an update on the recent Haywarden appointment and associated issues. The committee agreed the proposed actions. Proposed Cllr Darby, seconded Cllr Hatton, agreed.

Meeting finished at 8.30pm

Signed

Date