

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a **MAIN COUNCIL MEETING** to be held on Thursday 26th May 2022 at **7pm.** This meeting will take place at the Chalfont St Peter Parish Council offices, Gravel Hill, CSP, SL9 9QX



Please **DO NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 5 days.
Mask wearing is optional.

AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Jha, Cllr North, Cllr Rush, Cllr Ryan, Cllr Sandover, Cllr Smith, Cllr Southworth and Cllr Vldar.

- 1 To elect the Chairman of the Parish Council. Once elected the Chairman will sign the Declaration of office.
- 2 To elect the Vice Chairman of the Parish Council. Once elected the Vice Chairman will sign the Declaration of office.
- 3 Public question time.
- 4 To receive apologies.
- 5 To disclose any personal or disclosable pecuniary interests.
- 6 To discuss and agree the minutes of the meeting held on Thursday 28th April 2022
- 7 To appoint membership to the A&P, F&GP, Open Spaces and HR Committees.
- 8 To appoint the representatives to outside bodies.
- 9 To discuss the actions from Previous Meetings –
 - . 108a Lighting the Beacon for the Jubilee – June 2022 – Cllr Ryan, Cllr Darby and Cllr Dale are part of a working party with a budget of £1k to organise events to accompany the beacon lighting. ACTION – Clerk/Team to assist with the publicity once it has been decision what is going to happen. **COMPLETED** The working party undertook the delivery of publicity for this event.

It was suggested that we replicate the 2012 original Beacon lighting poster, possibly in purple for the platinum jubilee. ACTION – Cllr Smith to send to the Clerk to see if this is possible. Due to the additional information required to go onto the poster it was not possible to recreate the previous poster like for like. **COMPLETED**

Cllr Smith requested if anybody knows of anybody who can write song lyrics for the jubilee to get in contact with her. ACTION – **All Cllrs.**
 - 176 CIL - Cllr Dickson requested an update from the discussions had by Cllr Darby with the CIL department. **ACTION – Cllr Darby c'fwd**
 - 205 CAPP Skate park - Cllr Vldar has been contacting other Parish Councils across Bucks for info on how they managed and paid for their skate parks, Cllr Vldar will provide a report on her findings. Cllr Vldar highlighted that in the event we can prove the skate park facilities benefit the surrounding villages also we may be able to get more funding. **ACTION – Cllr Vldar c'fwd.**

The Clerk asked Cllr Rush to clarify the criteria for the Community Board next year as it was originally stated that play/leisure equipment was not within the remit of the CB however, the CAPP group have been informed otherwise. **ACTION – Cllr Rush c’fwd**

- 208 Feast Day – **ACTION- Cllr Darby** will create a rota for the Parish Council pitch at Feast Day.
- 234 Cllr Surgeries - **ACTION- Cllr Darby** will create a rota for the Parish Council monthly surgeries.
- 253 The clerk is to book The Hub or the Village Hall to hold the NHP Public open day on the 11th June 2022. **COMPLETED**
- 264 Holy Cross – Clerk to send a polite reminder for a response to our outstanding query. **COMPLETED.**

10 To receive the Chairman’s Announcements.

11 To discuss and agree the minutes and recommendations from the following committees:

- F&GP EOM – 12th May 2022
- EOM – 16th May 2022
- A&P – 16th May 2022
- Open Spaces – 23rd May 2022

12 To agree the cheques signed in May. Ask for volunteers to sign the cheques in June.

13 To receive an update from Cllr North on the Local Plan and Neighbourhood Plan and take any necessary decision and agree any financial commitments.

14 To receive an update on the St Peters Memorial Garden project and take any necessary decision and agree any financial commitments. Including the approved proposal by the working party to install a Lyche Gate at the street entrance to the Memorial Garden a Lyche Gate.

15 To receive an update on the Community Board subgroups, meetings and applications.

16 To receive the monthly Bucks update and answer any questions from Cllrs.

17 To receive an update from the Cllrs on the CAPP group committee on the latest activities towards upgrading the skate park in Mill Meadow.

18 To discuss and agree the Insurance quote for 2022-23.

19 To receive an update on the serious road traffic accident in Bull Lane on the 16th May and decide whether the council should respond by way of a letter to Bucks Council (Highways) and if so, approve a draft response

20 To receive an update on arrangements for the Queens Jubilee celebrations on the 2nd June 2022.

21 To receive information items.

- Cllr Vacancies – Bucks Council have informed us that no election was requested to fill the two Councillor vacancies we currently have. An advert for co-option will be going out shortly.

22 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)

23 To receive an update on the advice sought with regards the Holy Cross case and take any necessary actions, including agreeing any financial commitments.

24 Date of next meeting – **Thursday 30th June 2022 at 7pm**