

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a **MAIN COUNCIL MEETING** to be held on Thursday 28th July 2022 at **7pm**. This meeting will take place at the Chalfont St Peter Parish Council offices, Gravel Hill, CSP, SL9 9QX



Please **DO NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Harrold, Cllr Hatton, Cllr Jha, Cllr Longshaw, Cllr North, Cllr Rush, Cllr Ryan, Cllr Sandover, Cllr Smith, Cllr Southworth and Cllr Vladar.

- 48 Public question time.
- 49 To receive apologies.
- 50 To disclose any personal or disclosable pecuniary interests.
- 51 To discuss and agree the minutes of the meeting held on Thursday 30th June 2022
- 52 To appoint Cllr Harrold and Cllr Longshaw to the Open Spaces Committee.
- 53 To discuss the actions from Previous Meetings –
 - 205 Cllr Dickson explained that the project was moving forward and that the CAPP group would like an opportunity to come back to the Parish Council to give an update. It was noted that Council was keen to know the timetable and whether problems over the dimensions of the proposal in relation to the site had been overcome. It was agreed they should be invited to Council in July and Cllr Hatton confirmed that he had already spoken to the group about this. Clerk to contact the group and put on agenda for meeting on 28th July 2022. ACTION Clerk **COMPLETED**
 - 208 Feast Day – **completed**
 - 13 NHP Public Consultation event – **completed**. Cllr Hatton expressed his disappointment for the low turn out and said that the Parish Council needed a better distribution mechanism to get information out to residents. Cllr Darby responded by saying that this had already been discussed at the Finance and General-Purpose Committee on 9th June and was in hand and that the collection of resident e-mail addresses at Feast Day for a parish council database was a starting point to achieve this. This would compliment our social media output. Cllr Vladar suggested we ask residents to be a part of any working party. As one of the co-option candidates had shown, there was specialist knowledge within the village. It was noted that 25 e-mail addresses had been collected on Feast Day and Cllr Darby reminded Council that all resident details must be kept in the office and that Councillors should not hold this information.
 - 19 Nag meeting with residents and local schools - Update within NAG report –**Completed**
 - 20 Jubilee Event – **Completed**
 - 38 Clerk to add the Jubilee Tree onto the next Open Spaces Committee for discussion. **COMPLETED** it is on the agenda for the 9th August.
 - 44 Cllr Shinner to circulate the recommendations to Cllrs from the meeting held with interested parties at Gayhurst School with regards speed issues in the local area. **ACTION – Cllr Shinner.**

- 54 To receive the Chairman's Announcements.
- 55 To discuss and agree the minutes and recommendations from the following committees:
- F&GP – 14th July 2022
 - A&P – 18th July 2022
- 56 To agree the cheques signed in July. Ask for volunteers to sign the cheques in August and September and agree to delegate authority to send out the cheques to the Clerk for August.
- 57 To receive an update from a member of the CAPP group committee on its latest activities.
- 58 To receive an update on the Local Plan and Neighbourhood Plan and take any necessary decision and agree any financial commitments.
- 59 To receive an update on the St Peters Memorial Garden project and the approved proposal by the working party to install a Lych-gate at the street entrance to the Memorial Garden and take any necessary decision and agree any financial commitments.
- 60 To receive an update on the Buckinghamshire Council Community Board subgroups, meetings and applications.
- 61 To receive the monthly Buckinghamshire Council update and answer any questions from Cllrs.
- 62 To review and agree the project priority list July 2022
- 63 To discuss and decide upon the option to allow Open Spaces to apply for a CB grants for the BBB2 without full Council approval, due to Council not meeting again until the end of September and the next CB grant discussions are planned for early October.
- 64 To undertake the annual review of the LCRS (Local Council Risk Survey) for 2022-23.
- 65 To receive information items.
- 66 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
- 67 To receive an update on the advice sought with regards the Holy Cross case and take any necessary actions, including agreeing any financial commitments.
- 68 To receive an update on the Haywarden vacancy and agree delegated authority to agree the appropriate candidate and offer the position after the interviews on the 5th August.
- 69 Date of next meeting – **Thursday 29th September 2022 at 7pm**