

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby requested to attend a meeting of the **OPEN SPACES COMMITTEE** to be held on **Monday 26th September 2022 at 7pm** at the Parish Council offices, Gravel Hill, Chalfont St Peter, Bucks.



AGENDA

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

Cllr Hatton (Chairman), Cllr Ryan (Vice Chairman), Cllr Dale, Cllr Harrold, Cllr Longshaw, Cllr Shinner, Cllr Southworth and Cllr Vladar.

- 177. To receive apologies.
- 178. To receive declarations of interest.
- 179. To approve the minutes of the meeting which took place on the 9th August 2022.
- 180. To review action points from previous meetings
 - 114a HH to revamp the current PC notice board at the St Peters Garden and add a letter of thanks to HS2 for funding toward the project. **ACTION HH C'fwd.** Awaiting Lych gate installation as this will impact on the siting and positioning of the notice board.
 - 117b Church Lane Fencing – The landowners at the Church do not currently want to enclose the church yard more than it currently is. Cllr Hatton to speak to the Church Warden to see if there is an alternative option. **ACTION – Cllr Hatton C'fwd.**
 - 157 Open Spaces Environmental working party, Cllr Vladar and Cllr Hatton to organise initial meeting of the working group to gauge interest. **ACTION – Cllr Vladar and Cllr Hatton.**
 - 159 Tree guardian volunteers undertaking more work, Cllr Southworth to recommend this discussion to the new OS Environmental working party group to take forward. **ACTION – Cllr Southworth.**
 - 163 Forrest School, Austenwood Common. Due to overuse in this area the Council have agreed to provide an alternative location to allow the current location time to recover. **ACTION – Clerk and HH to write to the local school to inform them of the Councils decision. COMPLETED**
 - 166 Allotment regulations – Due to water shortages the committee have agreed additional wording for the new allotment regulations for 2022/23. **ACTION – Clerk to update regulations. COMPLETED**
 - 168 Mill Meadow – HH to get another quote for the rotting timber issues. **ACTION – HH.**
 - 171 Gold Hill Playground refurbishment – the committee agreed the equipment to keep and the equipment they would like to add. **ACTION – Clerk to write a tender and put onto the appropriate Government site, bring back tender options for the November meeting. COMPLETED**
 - 173 BBB2 – The committee discussed the BBB2 proposal received and suggested a number of changes for Chiltern Rangers, they requested something more visible with a greater impact rather than more of the same. **ACTION – Clerk and HH COMPLETED**

181. Actions awaiting funding/resources/staff time:

155c	<p>Boundary Road –Timber edging rotting due to bark safety surface. Longer term solution needs to be investigated.</p> <p>Quote received to replace the bunding for £15.5k. The committee discussed the possibility of opening up the play area to include the new area, removing the tree boundary between the two areas and possibly moving the play equipment which would negate the need for such extensive bunding in such a tight space. ACTION – Clerk to arrange a meeting for OS to visit the site at the start of a subsequent meeting, possibly Sept. Due to the Allotment meeting in Sept the Clerk will arrange for this meeting to take place in Nov 2022.</p>
15	<p>Verge bollard installation Austenwood Lane/ Bull Lane junction. TFB have now decided that they are the only ones allowed to install bollards so we would need to follow the new verge process which is very expensive. The quote from Tfb to install the bollards is £10k, with £5k agreed by the Community Board. Clerk has raised the excessive costs with the Community Board Clerk and has requested that the full costs be taken by the CB. Awaiting a response.</p> <p>Community Board and Bucks have agreed funding and installation by our own contractors from April 2023.</p>

182. To receive an update from working party members on the St Peters Memorial Garden project.

183. To receive an update from the OS Environmental working party on their first meeting and proposed activities.

184. To receive an update on the playgrounds, Cheena Meadow, Gold Hill, Boundary Rd and Mill Meadow.

185. To review and discuss the Volunteer policy.

186. To discuss the BBB2 project proposal and Community Board application for matched funding.

187. To discuss and agree the costing to fence off the working materials which are stored by the side of the shed at the Garden of Rest.

188. To discuss and agree a change in process for allotment management. Due to excessive demand and a large waiting list any full allotment plot which becomes vacant from 1st October 2022 will be split to make two smaller plots to benefit a greater number of residents.

189. To discuss options for the planters for 2023. Previous actions agreed by the Chamber of Commerce.

- They are happy to have all planters removed
- They would like to have several new benches in same cast iron/hardwood style as existing

190 Date of Next Meeting: **Monday 7th November 2022**