

# CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSE COMMITTEE** to be held on Wednesday 12<sup>th</sup> October 2022 in The Council Offices, Gravel Hill, Chalfont St Peter at 7.30pm.



Please **DO NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 5 days. Mask wearing is optional.

---

## AGENDA

Cllr Darby (Chair), Cllr Dale, Cllr Dickson, Cllr Jha, Cllr North, Cllr Rush, Cllr Sandover, Cllr Shinner & Cllr Vladar

### **CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE**

41. To receive apologies

42. To receive Declaration of Interests

43. To approve the minutes of the Finance & GP Committee held on Thursday 14<sup>th</sup> July 2022.

#### **44. Review Action Points:**

19 To receive an update regarding the Working Party for the Village Guide 2022-23. **Cllr Shinner**

78. To receive further information regarding the possibility of installing electric car charging points at the Parish Council Offices. **DE**

90. To receive an update, review and agree the Committee's Terms of Reference. (**Cllr Darby, Cllr Dale, Cllr Rush, Cllr Shinner & Cllr Vladar**). See item 47 below

29. To receive an update on the setting up of a subscription database for residents to receive Parish Council and village information. **DE**

35 To receive updated prices from our Gas provider for contract renewal due in April 2023. **VM**

#### **45. Correspondence:**

i) NALC – Briefing Analysis of Council Tax Levels of Local Precepting Authorities 2022/23 – For information

46. To discuss and agree non time sensitive communications as requested from committees:

- **Amenities & Planning** i) Publication of weekly list on Parish Council website  
ii) Look into producing an informative leaflet for the village mailshot incl. PL/22/2898/OA (Epilepsy Centre outline planning application).
- **Human Resources**
- **Open Spaces** i) Tree Guardian monthly inserts into local publications

47. To consider and agree the Committee's Terms of Reference.

48. To review and agree the External Audit Report 2021-22

49. To discuss and agree the joint statement with SENSE to be sent out regarding the proposed Epilepsy Society Planning Application.

50. To discuss and agree how CIL monies should be spent in line with CIL criteria and to and consider a proposal to donate CIL monies to the CAPP Skatepark Group.

51. To discuss and consider sponsorship for village projects.
52. To review and consider the annual subscription to Parish Online.
53. To discuss and agree the provision of the Christmas Tree on Gold Hill Common.
54. To receive an update on:
  - i) social media statistics
  - ii) no. of e-mail subscribers
55. To review the latest Finance Reports – as at month 6 (September 2022).
56. To check and validate the latest Bank Statement and Reconciliation Report.
57. Information Items.
58. **To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)**

**Date of Next Meeting:** Thursday 17<sup>th</sup> November 2022 at 7.30pm