

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSE COMMITTEE** to be held on Thursday 17th November 2022 in The Council Offices, Gravel Hill, Chalfont St Peter at 7.30pm.



Please **DO NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Darby (Chair), Cllr Dale, Cllr Dickson, Cllr Jha, Cllr North, Cllr Rush, Cllr Sandover, Cllr Shinner & Cllr Vladar

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

59. To receive apologies

60. To receive Declaration of Interests

61. To approve the minutes of the Finance & GP Committee held on Wednesday 12th October 2022.

62. Review Action Points:

19 To receive an update on the Village Guide 2022-23. **Cllr Dale**

29. To receive an update on the running of the subscription database for residents, including a direct facility for residents to subscribe, QR code and no. of subscribers. **DE/ Cllr Darby** (also see item 65 below)

35 To receive updated prices from our Gas provider for contract renewal due in April 2023 – to be presented for Main Council on 24th November 2022. **VM**

47 Committee Terms of Reference and Communication Strategy amendments made and completed.

63. Correspondence:

i) HSBC – Changes to Terms and Conditions – For information

64. To discuss and agree non time sensitive communications as requested from committees:

- **Amenities & Planning**
- **Human Resources**
- **Open Spaces**

65. To consider and agree a format of what should be posted on the website subscription facility and a protocol regarding the drafting of items and who posts them.

66. To receive an update on:
i) social media statistics
ii) no. of e-mail subscribers

67. To review the effectiveness of the combined Finance and General Purpose Committee as agreed on 12th May 2022 (item 90).

68. To consider the renewal of the annual subscription for the CPRE 2021-22 due in December.

69. To consider a donation to Chalfont St Peter Parish Church for their contribution to the Maria Taylor Carol Concert on Thursday 8th December 2022.

70. To consider a donation to the Chalfont Wind Band for their contribution to the Maria Taylor Carol Concert on Thursday 8th December 2022.
71. To consider a donation request from the All Together Community CIC for the Community Fridge.
72. To discuss and agree the budgets for 2023-24.
73. To discuss and agree the Precept for 2023-24.
74. To review the latest Finance Reports – as at month 7 (October 2022).
75. To check and validate the latest Bank Statement and Reconciliation Report.
76. Information Items.
- 77. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)**

Date of Next Meeting: Thursday 1st December 2022 at 7.30pm