

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a **MAIN COUNCIL MEETING** to be held on Thursday 26th January 2023 at **7pm**. This meeting will take place at the Chalfont St Peter Parish Council offices, Gravel Hill, CSP, SL9 9QX



Please **DO NOT** attend if you or anyone in your household has had COVID-19 or flu like symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Harrold, Cllr Hatton, Cllr Jha, Cllr Longshaw, Cllr North, Cllr Rush, Cllr Ryan, Cllr Smith, Cllr Southworth and Cllr Vadar.

The Parish Council will hold one minute's silence in memory of Dr John Warder MBE, former parish Cllr and chairman of the Parish Council, and member of Chiltern District Council followed by a few words from Cllr. Smith.

- 167 Public question time.
- 168 To receive apologies.
- 169 To disclose any personal or disclosable pecuniary interests.
- 170 To discuss and agree the minutes of the meetings held on Thursday 15th December 2022.
- 171 To discuss the actions from Previous Meetings –
 - 80b Audley Homes have offered to pay for a bench within St Peters Garden, they would like it to be known as a “chatty bench” **ACTION – Cllr Smith** has now ascertained the costs and will ask Audley if they are happy with the installation charge. Clerk is also to ask the HH team if they would be able to install the concrete base and possible cost. **c'fwd**
 - 129 CIL list – Cllr Darby requested that bollards from Barclays to Co-op be put onto the CIL list. **ACTION – Clerk COMPLETED**
 - 147 Minutes – Clerk to request a copy of best practice minutes from BMKALC. **COMPLETED** BMKALC have reviewed our minutes and have stated they follow NALC best practice minutes. They recommended two changes
 - 1) Cllrs must clearly state if they have a personal or pecuniary interest and which agenda item, they are declaring the interest for rather than a blanket interest.
 - 2) All content must be within the body of the minutes rather than on appendices. If additional documents quoted then these must be available in full as a separate file/attachment.
 - 157a Bollards – Cllr Darby to provide the Clerk with the quote for the words. **ACTION – Cllr Darby, COMPLETED.**
 - 157b Clerk to contact the Community Board co-ordinator to discuss applying for matched funding of £3k towards the cost of the bollards. **ACTION – Clerk COMPLETED** Awaiting response from Transport for Bucks on next steps.
 - 158 Parish Comms - Clerk to organise an update to highlight the SENSE group to send out to those already signed up to receive information from the PC. Action – Clerk **COMPLETED** Sent out on 09/01/23
- 172 To receive the Chairman's Announcements.

- 173 To discuss and agree the minutes and recommendations from the following committees:
- A&P – 9th January 2023
 - F&GP – 12th January 2023
 - Open Spaces – 16th January 2023
- 174 To agree the cheques signed in January. Ask for volunteers to sign the cheques in February.
- 175 To receive an update from a member of the CAP group committee on its latest activities.
- 176 To receive an update on the Local Plan, Neighbourhood Plan and recent Epilepsy Society planning application. Take any necessary decision and agree any financial commitments.
- 177 To receive an update on the Buckinghamshire Council Community Board subgroups, meetings and applications.
- 178 To receive the monthly Buckinghamshire Council update and answer any questions from Cllrs.
- 179 To receive an update from Buckinghamshire Councillors on the C'fwd item from June & Nov 2022 on the repair and maintenance of a Gold Hill footpath.
- 180 To discuss and decide upon whether to renew the contract for the PCSO for 2023/4.
- 181 To discuss and decide upon the request to pay for the cost of the flooding and drainage survey for the CAPP group out of the current CIL pot.
- 182 To discuss and decide upon a response to the Buckinghamshire Settlement Review Survey which feeds into the Buckinghamshire Local Plan.
- 183 To receive an update from the Kings Coronation working part members (Cllr Dale, Cllr Darby, Cllr Ryan, Cllr Shinner and Cllr Vladar) on the proposed celebrations in May 2023. Agree any necessary funding from the available £2k budget.
- 184 To discuss and decide up on whether the Parish Council would like to live stream meetings and or record meetings and make available on the website for others to view.
- 185 To receive an update on the Chalfont St Peter Nature Reserve.
- 186 To receive an update from the Clerk on the Gold Hill Casual vacancy position.
- 187 To discuss and agree approval of remedial works to war memorial, as advised by the War memorials trust at a cost of £1,990 plus VAT.
- 188 To discuss and decide upon if we would like to put forward an application to Thames Valley Police for crime prevention within our community.
- 189 To agree to increase the cost of a 1800mm memorial bench by £55 pounds to £900 in line with supplier increases from 1st January.
- 190 To discuss and decide whether the Council is able to make the planning application for two community facilities on behalf of the Community Centre trustees and the CAP group.
- 191 To receive an update from Cllr Shinner on correspondence sent to Natural England and Chiltern Conservation Board in early 2022 concerning extensions to the Chilterns AONB
- 192 To discuss and agree the necessary funding to upgrade the current overhead projector unit.
- 193 To agree the Council's participation on Feast Day on the 24th June 2023 (financial commitments have been recommended by F&GP).
- 194 To receive information items.
- 195 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)

- 196 To discuss the actions from Previous Meetings –
- 141 Cllr Shinner updated the Council on recent activities with regards the Holy Cross case.
- ACTION** – Clerk to send necessary correspondence to Cllrs to review.
- ACTION** – Cllr Shinner to send all Cllrs correspondence for comment.
- 197 To receive an update on the Holy cross case and take any necessary action, including agreeing any financial commitments.
- 198 Date of next meeting – **Thursday 23th February 2022 at 7pm**