

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSE COMMITTEE** to be held on Thursday 12th January 2023 in The Council Offices, Gravel Hill, Chalfont St Peter at 7.30pm.



Please **DO NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Darby (Chair), Cllr Dale, Cllr Dickson, Cllr Jha, Cllr North, Cllr Rush, Cllr Shinner & Cllr Vladar

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

78. To receive apologies

79. To receive Declaration of Interests

80. To approve the minutes of the Finance & GP Committee held on Thursday 17th November 2022.

81. Review Action Points:

19 To receive an update on the Village Guide 2022-23. **Cllr Dale**

29. To receive an update on the running of the subscription database for residents, including a direct facility for residents to subscribe via local groups/ schools etc. **DE/ VM**

72 To receive an update on the cost of installing solar streetlights. **Cllr Dale**

82. Correspondence: None

83. To discuss and agree non time sensitive communications as requested from committees:

- **Amenities & Planning**
- **Human Resources**
- **Open Spaces**

84. To receive an update on:
i) social media statistics
ii) no. of e-mail subscribers

85. To review the effectiveness of the Parish Council Communications Strategy and Action Plan as agreed on 14th July 2022 (item 29).

86. To consider the Interim Internal Audit for 2022-23.

87. To discuss and agree plans for Feast Day 2023.

88. To review the latest Finance Reports – as at month 8 (November 2022).

89. To check and validate the latest Bank Statement and Reconciliation Report.

90. Information Items.

91. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s

Date of Next Meeting: Thursday 16th March at 7.30pm