

MINUTES of Chalfont St Peter Parish Council

FINANCE & GENERAL PURPOSE COMMITTEE held on

Thursday 2nd December 2021 at 7.30pm in the Council Offices, Gravel Hill, Chalfont St Peter, Bucks, SL9 9QX



MINUTES

Present: Cllr Darby (Chair), Cllr Dale, Cllr Dickson, Cllr Jha, Cllr Rush, Cllr Shinner, Cllr Smith, Cllr Southworth & Cllr Vladar

In attendance: Cllr Hatton, Mrs Debbie Evans (DE – RFO via virtual technology), Mrs Vikki Murdock (VM – Assistant Clerk)

59. **Apologies:** Cllr North

60. **Declaration of Interests:** Cllr Shinner, Cllr Hatton & Cllr Smith – Memorial Garden

61. The minutes from the Finance Committee, held on 18th November 2021 were reviewed and approved as a correct record. Proposed by Cllr. Dale and seconded by Cllr. Rush. All agreed.

62. **Review Action Points:**

19f (C) Cllr Dale now had a sample of a completed bird box and a flat pack version to show to the public at Fun Night. Locations and costings would need to be worked out over the coming weeks before formally launching the scheme. **C'fwd**

19. Cllr Shinner to set up a working party meeting to discuss the Village Guide 2022-2023. **C'fwd**

49. CPRE had sent a link to an online version of their publication which has been forwarded to Councillors. **Completed**

63. **Correspondence:** None

64. Additional requests for funding had been presented and Committee discussed and agreed the following:

- To recommend that the existing £3K allocated for a streetlight survey should not be increased for 2022/23, but that this be reviewed next year. Proposed Cllr Shinner and seconded by Cllr Rush. All agreed.
- To recommend that £10K should be allocated to Church Lane improvements, £10K be allocated to phase 2 for the St Peter's Memorial Garden Project and £40K (over two years) for the Neighbourhood Plan.

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- It was agreed to recommend that in order to accommodate this, some ear-marked reserves would be decreased for one year only, with a commitment to re-instating them for 2023-24. Namely, that machinery replacement would be reduced by £15K, office bridge repair by £5K, Garden of Rest maintenance by £10K and Big Society Projects by £20K. Also, the capital budget for play equipment would reduce by £10K. Proposed by Cllr Shinner and seconded by Cllr Smith. All agreed.

Recommend to Main Council: The draft budget for 2022-23.

65. It was agreed to recommend a precept for 2022-23 of £473,768.28, Proposed by Cllr Shinner and seconded by Cllr Smith. All agreed.

Recommend to Main Council: To request a precept of £473,768.28 for 2022-23

66. Communications requested from Committees:

Amenities & Planning – none

Humans Resources – none

Open Spaces – none

67. Information Items

- i) VM told Committee that the Big Biodiversity Battle Project had begun and that contact details for Cllr Rush and Cllr Vladar had been passed to Chiltern Rangers who can send pictures and news to them regarding the project for inclusion on the Parish Council social media pages. Also, that a signup sheet for volunteers will be produced to go on the stall at Fun Night.
- ii) Cllr Darby asked that all requests for funding in the next financial year be presented to the Finance and General Purpose Committee in time for the November 2022 budget setting meeting, so that the budgets and precept request can be finalised hopefully dispensing with the need for a December meeting.

68. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960s1). None

69. **Date of next meeting:** **Thursday 13th January 2022 at 7.30pm**

Meeting ended at 8.25pm

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