

CHALFONT ST PETER PARISH COUNCIL

Minutes of the **Main Council Meeting** held at the Parish Council offices, Gravel Hill, Chalfont St Peter, Bucks at **7pm on** Thursday 15th December 2022.



MINUTES

In attendance: Cllr Shinner (Chairman), Cllr Darby, Cllr Dickson, Cllr Longshaw (part), Cllr North, Cllr Rush, Cllr Ryan, Cllr Southworth and Cllr Vladar.

Also Present: Debbie Evans (Clerk)

144 Public question time – no public present.

145 Apologies received from Cllr Dale, Cllr Harrold, Cllr Hatton, Cllr Jha and Cllr Smith.

146 The following disclosable personal or disclosable pecuniary interests were declared.

Buckinghamshire Council	Cllr Darby and Cllr Rush
Community Centre	Cllr Rush
CAP group	Cllr Vladar and Cllr Dickson.

147 The committee discussed the minutes of the meetings held on Thursday 24th November 2022.

- After much research the Chairman confirmed that there are no such thing as confidential minutes, all discussions must be minuted accordingly within the public minutes but sensitively worded to protect the individual or topic.

Cllr Longshaw arrived.

- Cllrs would link concise minutes with decisions and resolutions and a precis of discussions only if pertinent to the topic. The Clerk has been asked to contact BMKALC to request a copy of best practice minutes to review and bring back as a future item for discussion **ACTION -Clerk**
- Cllr North was unhappy with two statements on the 24th of November 2022 minutes, AP 128 which she said were statements of opinion. In line with LGA 1972 Sch12 par41 both statements were given at the meeting and recorded accurately.

Minutes were proposed by Cllr Rush, seconded Cllr Ryan, agreed.

148 To discuss the actions from Previous Meetings –

80b Audley Homes have offered to pay for a bench within St Peters Garden, they would like it to be known as a “chatty bench” **ACTION – Cllr Smith** has now ascertained the costs and will ask Audley if they are happy with the installation charge. Clerk is also to ask the HH team if they would be able to install the concrete base and possible cost. **c’fwd**

129 CIL list – All Councillors to review the list and send any additions with costings to the Clerk. **ACTION – All Councillors. COMPLETED** This is an ongoing process.

Cllr Darby requested that bollards from Barclays to co-op be put onto the CIL list. **ACTION – Clerk**

138 Leaflets to be created on how to sign up to the Parish Council email information posts for the Christmas fun night. **ACTION – Clerk COMPLETED**

- 139 Gerrards Cross have stated that they have achieved their housing needs numbers. ACTION – Clerk is asked to speak to the GX clerk to find out where they go the numbers from and who stated they met the target. **COMPLETED**, Clerk to feed back to Council once a response has been received.
- 149 The Chairman's report was noted. *(Copy of report provided on the website)*
- Cllr Dickson expressed concern with the content of the report, namely that only certain Councillors were thanked when far more were involved within Fun Night than given credit for.
- Concern was also raised concerning GDPR content in a public document.
- Cllrs are provided with the meeting and events schedule at the start of the year. Please note the dates in your diaries and if possible, please attend. The Clerk will send out a timely reminder of events to all Cllrs. The F&GP committee will also remind Cllrs and residents when putting out timely comms.
- 150 To discuss and agree the minutes and recommendations from the following committees:
- A&P – 12th December 2022 – Meeting postponed to 19th December at 11am due to adverse weather conditions.
- 151 Cllr Vladar proposed the cheques signed in December, seconded by Cllr Shinner as Chairman, agreed. Cllr Darby and Cllr Shinner volunteered to sign cheques in January.
- 152 Cllr Vladar provided an update on the latest CAP group activities.
- The CAP group had a stall at Fun night and received a lot of support from residents, raising £500+. The Flood and Drainage report is due to start in January 2023. Cllr Vladar on behalf of the CAP group is struggling to get pre-planning advice from Buckinghamshire Council.
- 153 The Council received an update on the Local Plan and recent Epilepsy Society planning application.
- Neighbourhood Plan – Cllr North proposed spending the remaining budget on Troy services in relation to the NP. Seconded Cllr Shinner, agreed. Cllr North informed Council of an Induction day run by Troy Planning on Thursday 5h January 2023 to discuss the next steps of the Neighbourhood Plan.
- 154 No update given on the Community Board meetings.
- 155 The monthly Buckinghamshire Council update was noted. *(Copy of report provided on the website)*
- Councillors were encouraged to fill in the library services survey which is open until the 15th of January. Link is in the Buckinghamshire December update
- 156 The Council discussed the proposal to start the land registration process of four pieces of land in Chalfont St Peter. The legal costs, land registry fees, searches, and advice come to a total cost of £900 plus VAT. Proposed Cllr Shinner, seconded Cllr Vladar, agreed.
- 157 The Council agreed the request to pay £6k for bollards from Barclays to the co-op to stop pavement parking on this section. Proposed Cllr Darby, seconded Cllr Shinner, agreed.
- Cllr Darby to provide the Clerk with the quote for the works from the LAT – **ACTION – Cllr Darby**
- Clerk to contact the Community Board co-ordinator to discuss applying for matched funding of £3k towards the cost of the bollards. **ACTION - Clerk**
- 158 The Council agreed to boost email sign up by asking SENSE to encourage their subscribers to sign up with the Parish Council and vice versa. Proposed Cllr Darby, seconded Cllr Shinner, agreed.
- ACTION –** Clerk to organise an update to send out to those already signed up to receive information from the PC.
- 159 The Council agreed the purchase of 3 x Tilia Cordata trees to be planted in Cheena Meadow to replace trees that have failed due to drought over the summer of 2022. Total cost £40. Proposed Cllr Southworth, seconded Cllr Ryan, agreed.

- 160 The Council discussed and agreed to reinvest in the Hampshire Trust bond for 2 years. Proposed Cllr Vladar, seconded Cllr Rush, agreed.
- 161 Cllr received information items on Gorelands lane road closure and the Ultra-low emissions zone.
- Cllr North thanked Cllr Smith on all her hard work with regards road closures on Gorelands Lane.
- Cllr Vladar reminded Councillors of the impending introduction of the Ultra-Low Emissions zone which will come out to Uxbridge and Harefield in 2023.
- 162 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1) Proposed Cllr Shinner, agreed.
- 163 To discuss the actions from Previous Meetings –
- 141 Cllr Shinner updated the Council on recent activities with regards the Holy Cross case.
- ACTION –** Clerk to send necessary correspondence to Cllrs to review. **C'fwd**
- ACTION –** Cllr Shinner to send all Cllrs correspondence for comment. **C'fwd**
- 142 Cllr Hatton went through a presentation on the proposed future biodiversity project the Misbourne Spinney nature reserve.
- ACTION –** Clerk to send details of agreements in place. **COMPLETED**
- ACTION –** Clerk to discuss with Buckinghamshire Council estates team taking on the use of the “swimming pool” area for a nominal rent which will be used as part of the bigger biodiversity plan. **COMPLETED**
- ACTION –** Clerk to contact Wellers Hedley for specific questions. **COMPLETED**
- 164 No further update received on the HC case.
- 165 The Council discussed in detail the proposed administration responsibilities with regards the new Misbourne Spinney Nature Reserve. It was agreed to follow all professional advice given and send correspondence at the start of 2023 for completion in Oct 2023. Proposed Cllr Shinner, seconded Cllr Vladar, agreed. **ACTION - Clerk**
- 166 Date of next meeting – **Thursday 26th January 2022 at 7pm**
- Meeting finished at 9.15pm.