

CHALFONT ST PETER PARISH COUNCIL

Minutes of the **Main Council Meeting** held at the Parish Council offices, Gravel Hill, Chalfont St Peter, Bucks at **7pm on** Thursday 24th November 2022.



MINUTES

In attendance: Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Longshaw, Cllr North (part), Cllr Rush, Cllr Ryan, Cllr Smith (part), Cllr Southworth and Cllr Vladar.

Also Present: Debbie Evans (Clerk) and 1 member of the public.

119 No public discussions took place.

120 Apologies received from Cllr Jha and Cllr Harrold.

121 The following disclosable personal or disclosable pecuniary interests were declared –

Buckinghamshire Council	Cllr Rush, Cllr Darby
SENSE	Cllr Hatton, Cllr Darby
CAP	Cllr Dickson, Cllr Vladar and Cllr Hatton
Feast of St Peter	Cllr Shinner

122 The minutes of the meetings held on Thursday 27th October 2022 were proposed by Cllr Hatton, seconded Cllr Longshaw, agreed. The minutes of the EOM on 3rd November 2022 were proposed Cllr Shinner, seconded Cllr Hatton, agreed.

Cllr North & Cllr Smith arrived.

123 To discuss the actions from Previous Meetings –

80a Management of weeds within the St Peters Memorial Garden to be passed to the OS Environmental working group for consideration as a small project. ACTION – Clerk. C'fwd **COMPLETED**

80b Audley Homes have offered to pay for a bench within St Peters Garden, they would like it to be known as a "chatty bench" **ACTION – Cllr Smith** has now ascertained the costs and will ask Audley if they are happy with the installation charge. Clerk is also to ask the HH team if they would be able to install the concrete base and possible cost. **c'fwd**

109 CIL project priority list. Cllrs to send the clerk projects they would like to be considered for current and future CIL money. ACTION – Clerk **COMPLETED**. See AP 129

124 Chairman's Announcements received and noted. *Appendix 1.*

Cllr Dickson asked if there was any update on the COAM discussions. The Parish Council are not part of the discussions, but so far as we knew the two parties had continued to discuss between them, therefore no update to give.

125 To discuss and agree the minutes and recommendations from the following committees:

- A&P – 31st October 2022. Minutes were proposed by Cllr Smith, seconded Cllr Shinner, agreed.
- HR – 3rd November 2022. Minutes were proposed by Cllr Rush, seconded Cllr Shinner, agreed.

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- Open Spaces – 7th November 2022. Minutes were proposed by Cllr Hatton, seconded Cllr Vladar, agreed.

Recommendations 199 – The Committee agreed to acquire the Buckinghamshire Council sign “ We are watching you” for the Cheena Meadow play car park to try and reduce the instances of fly tipping. The Council agreed the additional funds of £100 in the event a camera is needed at a later date. Proposed Cllr Hatton, seconded Cllr Vladar, agreed.

Recommendation 200 – The committee agree the procurement and installation costs of a more robust fallen soldier to be placed in St Peters Memorial Garden at a total cost of £300. Proposed Cllr Hatton, seconded Cllr Darby, agreed.

Recommendation 202 – The committee agreed to continue the commons management maintenance with Chiltern Rangers to support the Commons Mgmt Plan. . Proposed Cllr Hatton, seconded Cllr Dale, agreed.

- Open Spaces EOM – 17th November 2022. Minutes proposed by Cllr Ryan, seconded Cllr Vladar, agreed.

Recommendation 211a – Contractor No2 is selected as preferred supplier for the Gold Hill play area. Proposed Cllr Hatton, seconded Cllr Ryan, agreed.

Recommendation 211b – The Council agreed the funding up to £55k for the Gold Hill Play area upgrade. Proposed Cllr Darby, seconded Cllr Vladar, agreed.

- F&GP – 17th November 2022. Minutes proposed by Cllr Darby, seconded by Cllr Shinner, agreed.

Recommendation 65 - For the Clerk to post approved information to subscribers on the database, that this should be done on an ‘as and when’ basis and that information should be concise. Proposed Cllr Darby, seconded Cllr Dale, agreed.

Recommendation 68 - To renew the subscription to CPRE at a cost of £36. Proposed Cllr Darby, seconded Cllr North, agreed.

Recommendation 69 - A donation of £150 to Chalfont St Peter Parish Church for their contribution to the Maria Taylor Carol Concert. Proposed Cllr Darby, seconded Cllr Vladar, agreed.

Recommendation 70 - A donation of £150 to Chalfont Wind Band for their contribution to the Maria Taylor Carol Concert. Proposed Cllr Darby, seconded Cllr Vladar, agreed.

Recommendation 71 - A donation of £130 to All Together Community CIC for a Christmas Party in Chalfont St Peter. Proposed Cllr Darby, seconded Cllr Shinner, agreed.

Recommendation 72a - Recommend to Main Council to approve the budget 2023-24 for the Finance & General Purpose Committee. Proposed Cllr Darby, seconded Cllr Vladar, agreed.

Recommendation 72b - To agree the 2023-24 Parish Council budget subject to changes made at the Amenities & Planning Committee on 21st November 2022. Proposed Cllr Darby, seconded Cllr Vladar, agreed.

Recommendation 73 - To request a precept of £516,485.00. Proposed Cllr Darby, seconded Cllr Dale, agreed.

Cllr Dickson requested that next year we consider raising the precept to support local community initiatives such as the Community Centre rebuild etc.

Cllr Shinner thanked Cllr Darby, the Clerk and the Assistant Clerk for their hard work putting together the budgets for 2023/4 and calculating the appropriate precept.

- A&P – 21st November 2022. Cllr Smith proposed the last sentence shown at action point 232 be removed. Seconded Cllr Vldar, agreed.

Amended minutes proposed by Cllr Smith, seconded by Cllr Shinner, agreed.

- 126 Cllr Dickson proposed the cheques for November, seconded by Cllr Shinner, agreed. Cllr Smith and Cllr Vldar volunteered to sign the cheques for December. As Cllr Vldar is new to the signatory panel in the event there is any issue with set up Cllr Darby has volunteered to stand in if needed.
- 127 Three out of four of the CAP Cllr committee members were present in the meeting. Cllr Dickson updated the Council that the CAP group had provided three quotes for the flood & drainage assessments, and this would be organised soon. The CAP group will also be attending to the village Fun night event whereby they will be holding a raffle to raise funds for the project.
- 128 Cllr North updated the Council on the following –
- Neighbourhood Plan – The more detail we can put into the design code the better.
- Local Plan – This is due to be completed by Buckinghamshire Council by 2025 however, Buckinghamshire Council have not yet received the housing figures from the Government yet so this deadline maybe a stretch for them to achieve.
- Epilepsy Society planning application. Our response, along with key stakeholders have all now been sent in.
- This application is also very distressing for those living at ES as they believe they may lose their homes if the planning application doesn't go through. This is a long-term application which is distressing for all those involved, local residents and those living and working at ES
- ES planners, however, did not do sufficient modelling for effective traffic management and therefore this may delay the 2nd December deadline.
- Cllr Smith reminded the Council that the Chiltern District Council Core Strategy 2011, Identified the ES as a major development site in green belt with previously developed land for the use of the elderly and specialist care. This document is still legally binding until the Local Plan is developed which supersedes the core strategy.
- Council are very aware of the stress and strain the LP, NP & ES application are putting onto both Cllr North and our consultants, as they all seem to be coming at a similar time. Is there a possibility that Troy/ Cllr North could draw up a list of things that need to be done to support these topics that the Councillors could start whilst they have some down time ?
- Cllr North stated that we are not far enough forward in the next steps to provide this at the moment but will look into opportunities for others to assist and let Council know.
- 129 The Council went through the latest CIL list, it was advised if anybody adds to the list the item is detailed with costings. Cllr Dickson requested a contribution towards the garage roof at the Community Centre to be added, total cost is approx. £14k but any contribution would be greatly appreciated.
- Cllr Shinner asked all Councillors to review the list and send any additions to the **Clerk ACTION – All Councillors.**
- The Council agreed the list will be reviewed every month. The Council will prioritise the projects at a later date.
- 130 Cllr Darby informed the Council that she has chased for an update on this issue but nothing is forthcoming at present with regards the request for Bucks to replace the footpath on Gold Hill North, C'fwd from June 2022 Main Council minutes. **C'fwd agenda item.**
- 131 The Council reviewed the gas contract business case and agreed with the recommendation proposed. Proposed Cllr North, seconded Cllr Darby, agreed.

- 132 The Council received an update in the Chairmans report *Appendix 1* on the Buckinghamshire Council Community Board subgroups, meetings and applications.
- 133 The Council noted the monthly Buckinghamshire Council update. *Appendix 2*
- Cllr Vladar highlighted several issues that although have been reported on fixmystreet.com have not been resolved or resolved to a satisfactory level. Cllr Darby requested that all issues must be reported on the fixmystreet.com portal first, if the response is not acceptable then to contact one of our Buckinghamshire Councillors, Cllr Darby, Cllr Smith or Cllr Rush who will take the issue forward to the Local Area Technicians (LATs) for our area in their monthly meeting.
- 134 Prior to COVID the Parish Council would hold a Christmas event after the Christmas meeting and invite volunteers and those in the village who gave up their time to help with projects etc. The Council decided that Christmas is such a busy time for all and that it would be more favourable to hold it on International Volunteers Day on the 7th June instead. Proposed Cllr Hatton, seconded Cllr Vladar, agreed.
- 135 The Council agreed to support the Christmas window competition for 2022 with the winning prizes being two Kitchen Larder hampers at £150 each. Proposed Cllr Darby, seconded Cllr Vladar, agreed.
- 136 The Council discussed the rota for the Christmas Fun night on the 2nd December. The stand will have the candy floss machine raising funds for the Maria Taylor charity. Leaflets will also be available giving people details about signing up to our information posts **ACTION – Clerk to organise.**
- Volunteers for the event
- Ken and Pete will be there making the candy floss all evening. Additional volunteers are as follows –
- 4.30pm to 6pm – Set up, Cllr Ryan, Cllr Vladar.
6pm to 7pm – Cllr North, Cllr Southworth.
7pm to 8pm – Cllr Longshaw
8pm to 9pm – take down, Cllr Hatton
- 137 The Council discussed and agreed the 2023/34 budgets for the Parish Council as recommended by F&GP on the 17/11/22. Proposed Cllr Darby, seconded Cllr North, agreed.
- 138 The Council discussed and agree the 2023/24 precept request of £516,485 for the Parish Council as recommended by F&GP on the 17/11/22. Proposed Cllr Darby, seconded Cllr Hatton, agreed.
- 139 The following information items were received
- Cllr Shinner – provided a NAG report *Appendix 3*. Cllr Shinner also highlighted that parking enforcement has improved now that Buckinghamshire Council's enforcement team are up to full strength.
- Cllr Vladar – highlighted crime rates within CSP are higher than anywhere else locally. TVP are running crime prevention surgeries in all local areas GX, Denham, Hazelmere however CSP hasn't had one since the summer.
- Cllr Hatton – we were previously informed in a minute a Gerrards Cross Councillor (Cllr Broome) stated that Gerrards Cross had met and achieved its housing quota. **ACTION – Clerk** to find out where they got the quota from and who stated it had been achieved.
- Cllr Hatton – informed the Council that he fencing contractor has been ordered and is due to start installation in the coming weeks.
- Cllr Hatton – showed the Council two options for a heritage plaque on Upway Corner. The reason for the different versions is that there is concern with regards the factual content of option1 and therefore in the event it cant be verified option2 will be used.
- Cllr Dickson – highlighted that there has been an increase in break ins over the last couple of weeks (approx. 7-8). Residents are to be vigilant.

Cllr Smith updated the Council that she and Cllr Ryan undertook the Councillor surgery in the library on Saturday. One resident complained about a bin in the Grange Estate, which on investigation isn't a Parish Council bin therefore, Cllr Smith is investigating if it's a Buckinghamshire Council bin or a Grange Estates privately managed bin.

- 140 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1). AGREED

- 141 Cllr Shinner updated the Council on recent activities with regards the Holy Cross case.

ACTION – Clerk to send necessary correspondence to Cllrs to review.

ACTION – Cllr Shinner to send all Cllrs correspondence for comment.

- 142 Cllr Hatton went through a presentation on the proposed future biodiversity project for the Misbourne Spinney Nature Reserve.

The Parish Council agreed to undertake the necessary administration required to enable the project to go ahead and the Clerk to undertake the following actions. Proposed Cllr Hatton, seconded Cllr Southworth, agreed.

ACTION – Clerk to send details of agreements in place to Cllr Shinner.

ACTION – Clerk to discuss with Buckinghamshire Council estates team taking on the use of the “swimming pool” area for a nominal rent which will be used as part of the bigger biodiversity plan.

ACTION – Clerk to contact Wellers Hedley for specific questions.

- 143 Date of next meeting – **Thursday 15th December at 7pm**

APPENDIX 1

ITEM 124 CHALFONT ST PETER PARISH COUNCIL MEETING 24.11.2022 CHAIRMAN'S REPORT

- 1 Parish councillors supported the SENSE public meeting at the Hub on the 9th November, Cllr John Hatton (also a member of SENSE) gave a detailed tour of the planning proposals and issues and with other cllrs. answered questions from the floor. 401 people attended the meeting and SENSE made an appeal for volunteers and funding. The Parish Council's response to the planning application, together with those of SENSE and NAG were viewable on our website from the following day
- 2 It hardly needs repeating but Epilepsy's proposals, if allowed, would change the shape and feel of this community for ever. There are sound reasons for refusing the application both in respect of the loss of Green Belt and the sustainability issues; but be in no doubt that a development of the nature proposed will bring untold problems for traffic, fresh and waste water services, schools health providers to mention just a few
- 3 Time prevented me from adding a few words to the SENSE introduction to the meeting. But I will share with you three particular points I wanted to make:

" Epilepsy make a big issue of the part they have played in the growth of this village, and the part they play in the community – and rightly so

BUT they should not feel that entitles them to demand lifestyle changes to the village to suit their requirements. I say village – let's be clear they mean Chalfont Common, NOT Chalfont St Peter. There seems to be no comprehension on their part that Chalfont Common is part and parcel of Chalfont St Peter, a parish ward, no understanding that it is not just a few road junctions that have to be altered to suit them

It is Chalfont St Peter's congested streets, and car parks, overstretched medical facilities, elderly waste water system, that are at stake here. There is no space for building new roads. Of nine schools, 7 are on the village centre side of the village. NAG estimated that some 480 students and youngsters attend Robertswood, and the Montessori Schools. All the others are educated elsewhere, including 3,347 at the schools on the West of the A413 side of the village

So if you live on the West side of the village please don't make the mistake of thinking this development will not affect you – for it will, without question, have a huge impact. Everyone who lives in Chalfont St Peter, East OR West, needs to understand this and respond

Epilepsy warn that if this application is not allowed they will close. Perhaps in fact they will move elsewhere anyway. Whatever, there can be no red lines. Our task as a parish council is to preserve a sensible balance when it comes to development, for the enjoyment of amenities by the village as a whole and not just one part of the community"

- 4 At 11am on the 11th November several of us gathered in the churchyard for two minutes' silence and on the Sunday afternoon a good turn out of Cllrs. joined the parade to the church

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for the annual remembrance service. Thanks to Vikki for organising the road closures for that and Fun Night

- 5 A Buckinghamshire Council Community Board meeting took place on the 16th November. The improvements in paperwork and pre meeting disclosure are very welcome and demonstrate that the board can be run efficiently. The meeting included short talks on the Queen's Award for Voluntary Service, and Enterprise; a fascinating talk by Lizzie Wright on 'school focus' in the Amersham board communities; and the usual updates

Funding for Misbourne Fencing, and community centre window repairs, had been approved. A413 speed changes are deferred until April 2023 and no new bids will be accepted in relation to the 2022/23 budget. The issue of access to community funding for Highways projects is being reviewed yet again following complaints that a single project can wipe out funds for community wellbeing. The Highways application form has been removed from the website

Three parking projects (costed) are under review (Seer Green Chalfont St Giles & Denham); three projects await due diligence reports incl. playground refurb' at Chalfont St Giles, commons pathways maintenance at GX, and Env biodiversity survey in Seer Green. The full update can be viewed on request

- 6 On the 21st November, David Lloyd Leisure and Comer Homes gave cllrs.an informal presentation of their plans to build a leisure centre adjacent to Newland Park and answered concerns raised by several Cllrs. not least as to transport and access to the site, and access for members of the public to the sports pitches
- 7 The council will have a presence at Fun Night on the 2nd December alongside our charity Maria Taylor Trust. Please help if you can. This is always a popular event and there is a full programme of seasonal singing from the stage at the Coop and a surprise element to the evening

Tony Shinner, Chairman, 24.11.22

APPENDIX 2

Buckinghamshire Councillors Report November 2022

News

Reaction to Autumn Statement

Buckinghamshire Council is continuing to work through the full implications of the Autumn Statement for its own budget which is under severe pressure due to high inflation increasing costs well above last year's Council Tax increase. In particular, demand for all aspects of social care and children's services has increased dramatically. In addition, in some cases the costs for raw materials for road repairs and major infrastructure projects have risen 20% or more.

Work to develop Buckinghamshire Council's Medium Term Financial Plan is well underway and the draft budget for 2023/24 will be presented to the council's Cabinet in January. Residents had until Sunday 20th November to take part in a consultation on the spending plans before they were finalised, through the Money Matters survey.

Kansas scam

Buckinghamshire and Surrey Trading Standards officers are returning thousands of pounds to residents who were defrauded by an international lottery scam.

In a landmark investigation, the National Trading Standards Team hosted by Surrey County Council, working with the United States Federal Trade Commission, identified US-based fraudsters who targeted UK households with scam mail offering alleged cash wins and claiming 'guaranteed' cash prize pay-outs.

The Kansas-based crime gang deliberately targeted older people living alone or those with long-term health conditions, sending deceptive personalised mail to individuals in the so-called 'Next Gen' sweepstakes scheme. They enticed victims into paying an upfront fee ranging from £25 to £40 and many paid the fee several times before realising there was no prize.

DGXC Community Board

A board meeting was held on 16th November.

The agenda included presentations by Deputy Lord Lieutenant, Mr Andrew Smith, on Queen's Awards; Proud of Bucks by Santokh Chokar (chairman); Schools focus by Lizzie Wright (Amersham & Villages CB manager); and an update by the CB manager, Liz Charter, on grants awarded, submitted and in the pipeline.

Recycled plastic in roads

In its ongoing search to find better and more innovative ways to maintain the county's highways and reduce its environmental impact, Buckinghamshire Council is working with UK-based company, Roadfill Ltd, trialling the limited use of recycled plastic in road resurfacing. Although trialled successfully in continental Europe, these are the first trials of their kind in the UK.

Cash in your energy rebate voucher

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In accordance with the Openness of Local Government Bodies Regulations Act 2014, all non-confidential supporting documentation is available to view from the Parish Council Offices

Buckinghamshire residents who haven't yet cashed their council tax energy rebate vouchers are being reminded that the deadline is fast approaching, at the end of this month, November.

Earlier this year the Government announced that all households in council tax bands A to D would receive a £150 payment as part of a range of measures to support people with the rising cost of energy pressures. Residents who were eligible for an energy rebate who had not received a BACS transfer were sent a voucher in the post in August this year. The vouchers need to be taken with a form of photo ID, to a post office, where they can be exchanged for £150.

Latest figures show that around 3,600 vouchers are still waiting to be cashed in Buckinghamshire.

Public Consultations

Constituency Boundary Changes

The Boundary Commission for England published on 8th November revised proposals for constituencies across the country and opened a final month-long consultation, giving the public a last opportunity to send in their views by 5th December.

The commission has taken into consideration over 45,000 comments sent in by the public during the previous two stages of the public consultation and has changed nearly half of its initial proposals based on this feedback. This third and final consultation on the new map of revised constituency proposals is open now until 5 December. The public is invited to view and comment on the new map at bcereviews.org.uk.

Extending Public Spaces Protection Orders

Buckinghamshire Council is seeking the views of residents, businesses and other interested people on extending the current Public Spaces Protection Orders (PSPOs) in several locations across the county including Cheena Meadow and Church Lane carparks in Chalfont St Peter.

PSPOs are intended to deal with a particular nuisance or problem in a specific area that is detrimental to the local community's quality of life. The PSPO imposes conditions on the use of that area which apply to everyone. Brought in with the Anti-Social Behaviour, Crime and Policing Act 2014, PSPOs are designed to ensure that the law-abiding majority can use and enjoy public spaces, safe from anti-social behaviour.

The consultations are open until Monday 28 November.

Libraries

Buckinghamshire Council is developing a new vision for its libraries and is asking people for their views.

The Council is seeking views from residents, businesses, partners and employees to shape the future development of library services, to best meet the needs of local communities into the future.

It has launched a survey for people to share their feedback on priorities for Buckinghamshire libraries and is keen to hear from everyone, not just current library users.

The survey is open until Sunday 15 January - www.buckinghamshire.gov.uk/libraries-your-views

Printed copies of the survey will also be available in libraries.

TTROs

West Hyde Lane 15th -17th December for Openreach works

Roughwood Lane 18th November emergency works potholes

Hampden Road 10th November, emergency works potholes

Gorelands Lane 3rd – 6th November Openreach works

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In accordance with the Openness of Local Government Bodies Regulations Act 2014, all non-confidential supporting documentation is available to view from the Parish Council Offices

APPENDIX 3



Chalfont St Peter Neighbourhood Action Group (NAG)
working with Thames Valley Police, Buckinghamshire Unitary
and Parish Councils and residents
to promote Safer Communities

***NAG c/o Chalfont St Peter Parish Council, Gravel Hill,
Chalfont St Peter SL9 9QX***

THE NAG REPORT - REPORT TO CHALFONT ST PETER PARISH COUNCIL 24.11.2022) - Last met: 2nd November 2022, **NEXT MEETING: WED TBC**

- 1 The meeting on 2nd November began with a welcome to our (newly assigned to CSP) PCSO Lottie Stephens and she remained present for the whole meeting and took part in much of the discussion. Twelve attended
- 2 Lottie said there had been 18 burglaries since 7th July, incl. attempted break ins, back door break ins, In comparison there had been 2 in Chalfont St Giles during the same period, and 2 in Seer Green. She was asked if there was any discernable pattern in the MO or timing. Some took place in the afternoon. Fingerprints have been recovered which may help if someone is later arrested for similar offences.
- 3 She confirmed TVP simply do not have the resources for more patrols. There must be a greater drive for improved security. David Alder (Area coordinator) understood also there had been insufficient evidence of a pattern in the break ins. One resident (a coordinator) says there had been regular reports of a particular vehicle which had been observed cruising up and down the street. David Alder says NHW is now able to organise Security Surveys. This needs to be publicised
- 4 Lottie added there had been an increase in catalytic convertor thefts
- 5 There were not enough resources at the moment for pop up surgeries such as those Jen had run in the precinct, and in Church Lane car park
- 6 She explained that Chalfont St Peter would always have a PCSO and she was aware that the parish council had subsidised 'an extra' PCSO for several years. Cllr. Linda Smith confirmed the history of this arrangement and agreed it had always been understood that the village would have the benefit of a share in the additional PCSO as a result

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- 7 Chamber of Commerce said there had been a recent spate of **violent behaviour** in the shops in the village, including the grabbing of a customer's handbag. An arrest had been made in M&S. Discussed use of a shopwatch APP
- 8 **Parking:** Resident (SW) spoke about the need for additional street furniture to deter pavement parking. All agreed that parking of commercial vehicles across the pavements must be stopped. SW was waiting to hear from the local highways technician. Lottie says in Aylesbury there has been some success in stopping excessive and blatantly anti social pavement parking. NAG still not received the enforcement officers' records promised two months ago
- 9 Chamber say there is now a call for **Market Place** to become a ticketed parking zone.
- 10 DVD Alder said they are focused on getting more volunteers involved.in NHW but it remains a challenge. Tony Shinner asked David for an article to include in the new village guide. There needs to be more publicity about the bike marking service
- 11 The meeting made a brief reference to the draft **Response to the Epilepsy** proposals to build 975 houses off Denham Lane. Tony S explained it had been limited to comment on the highways infrastructure. The meeting approved the draft subject to minor detail changes (all but one included in the final form which is viewable on the parish council website)
- 12 For **Community Speedwatch** sessions please contact Howard Dawson or Gio Pedalino who are now running these

Tony Shinner Chairman – NAG – 24.11.22