

CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to attend to a **HR COMMITTEE** meeting, to be held at the Parish Council chambers, Gravel Hill, Chalfont St Peter on **Thursday 9th February at 7.30pm**



AGENDA

Cllr Rush (Chairman), Cllr Jha (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Shinner and Cllr Smith.

THE CHAIRMAN WILL ISSUE FIRE EXIT INSTRUCTIONS IN THE EVENT OF A FIRE

29. To receive apologies.

30. To receive declarations of Interests.

31. To approve the minutes of the previous HR meeting which took place on the 3rd November 2022

32. Actions from previous meetings.

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- Clerk to check the salaries forecast figures and change accordingly. ACTION Clerk **COMPLETED**
- Cllr Shinner to speak to the Inspector with regards the PCSO position. What do we get over and above others to warrant the additional charge to us ? **ACTION Cllr Shinner**
- Cllr Shinner to organise a meeting between TVP and the Parish Council to discuss the PCSO position before the end of budget setting in December 2022. **ACTION – Cllr Shinner.**
- Clerk to send all HR committee members the roles and responsibilities as sent by Sgt Walsh for the CSP PCSO. ACTION – Clerk. **COMPLETED**

33. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1).

34. To discuss and agree the staff pay review for the Parish Council staff for 2023/4.