

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSE COMMITTEE** to be held on Thursday 16th March 2023 in the Council Offices, Gravel Hill, Chalfont St Peter at 7.30pm



Please DO NOT attend if you or anyone in your household has had COVID-19 symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Darby (Chair), Cllr Dale, Cllr Dickson, Cllr Jha, Cllr North, Cllr Rush, Cllr Shinner & Cllr Vladar

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

92. To receive apologies
93. To receive Declarations of Interests
94. To approve the minutes of the Finance & General Purpose Committee held on Thursday 12th January 2023.
95. Review Action Points:
 - 19 To receive an update on the Village Guide. Cllr Dale
 - 82 To receive an update regarding an item being drafted on the recent Neighbourhood Plan workshop for the website. Cllr Vladar
 - 87
 - To receive an update regarding tent provision on Feast Day 2023. Cllr Shinner
 - To consider and agree the wording for the Parish Council advert in the Feast Day program drafted by Cllr Shinner.
 - To receive an update on whether water companies would be interested in sponsoring water provision on Feast Day. Cllr Vladar
96. Correspondence: None
97. To discuss and agree non-time sensitive communications as requested from Committees:
 - Amenities & Planning
 - Human Resources
 - Open Spaces
98. To receive an update on:
 - i) social media statistics
 - ii) no. of e-mail subscribers
99. To review and agree the Parish Council Investment Strategy.
100. To consider undertaking a review of the content of the Parish Council website.
101. To discuss and agree costs for a Fire Safety Assessment and any on-going costs, of the office building and workshop.
102. To consider the Further Draft Recommendations from the Local Government Boundary Commission and its implications for the Parish of Chalfont St Peter and, if applicable, to recommend a response to council.

103. To discuss and decide upon the request for all Councillors to have secure, GDPR compliant Council e-mail addresses and IT to support their role as a Parish Councillor.
104. To consider the renewal of the annual subscription for the ICCM (Institute of Cemetery and Crematorium Management).
105. To consider the renewal of the annual subscription for BMKALC due in April 2023.
106. To review the latest Finance Reports – as at month 11 (February 2023).
107. To check and validate the latest Bank Statement and Reconciliation Report.
108. Information Items.
109. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1).

Date of next meeting: Thursday 11th May 2023 at 7.30pm