

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a **MAIN COUNCIL MEETING** to be held on Thursday 30th March 2023 at **7pm**. This meeting will take place at the Chalfont St Peter Parish Council offices, Gravel Hill, CSP, SL9 9QX



Please **DO NOT** attend if you or anyone in your household has had COVID-19 or flu like symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Harrold, Cllr Hatton, Cllr Jha, Cllr Longshaw, Cllr North, Cllr Rush, Cllr Ryan, Cllr Sahota, Cllr Smith, Cllr Southworth and Cllr Vladar.

- 229 Public question time.
- 230 To receive apologies.
- 231 To disclose any personal or disclosable pecuniary interests.
- 232 To discuss and agree the minutes of the meetings held on Thursday 23rd February 2023.
- 233 To discuss the actions from Previous Meetings –
- 176 Councillors are asked to let Cllr Hatton know if they have capacity to assist with the creation of data on the new character area – Eastern Green Belt, east of Denham Lane. **ACTION – All Councillors c’fwd**
 - 193 Cllr Darby to organise the rota and tent content for Feast Day 2023. **ACTION – Cllr Darby c’fwd**
 - 212 **ACTION** – Clerk to speak to Buckinghamshire Council re free parking at Church Lane carpark over the Coronation weekend, specifically the 6th May. **COMPLETED**. The PC has been advised that we will have to use one of our 5 free days entitlement if we wish to have free parking on Saturday 6th May 2023.
ACTION – Clerk to request the open spaces committee organise an appropriate plaque for the Kings Coronation to be placed by the newly planted Hornbeam on Gold Hill Common. **COMPLETED**
 - 215 **ACTION** – Clerk to send the details of the Buckinghamshire Council Local Plan – Infrastructure Baseline consultation out again for people to start looking at before the proposed A&P and possible EOM meeting to discuss. **COMPLETED**
 - 220 **ACTION** – Clerk to change the wording within the Standing Orders and Financial Regulations to show the legal reference rather than the actual amount. **NOT CHANGED** BMKALC has strongly urged councils to adopt those items in BOLD without changing them.
ACTION – Clerk to investigate from our agreed Standing Orders if one months’ notice should be given to Councillors of any changes to standing orders. **COMPLETED** There is no requirement for one months’ notice as clarified by BMKALC.
ACTION – Clerk to investigate if the Council should be “noting” or “agreeing” to a legally enforced change to Standing orders. **COMPLETED** The PC should note legal changes as directed by BMKALC.

- 234 To receive the Chairman's Announcements.
- 235 To discuss and agree the minutes and recommendations from the following committees:
- A&P – 30th January
 - A&P – 13th March
 - F&GP – 16th March
 - Open Spaces – 20th March
 - EOM – 21st March
 - HR – 27th March
- 236 To agree the cheques signed in March. Ask for volunteers to sign the cheques in April.
- 237 To receive an update from a member of the CAP group committee on its latest activities.
- 238 To receive an update on the Local Plan, Neighbourhood Plan and Epilepsy Society planning application. Take any necessary decision and agree any financial commitments.
- 239 To receive an update on the Buckinghamshire Council Community Board subgroups, meetings and applications.
- 240 To receive the monthly Buckinghamshire Council update and answer any questions from Cllrs.
- 241 To receive an update on the St Peters Memorial Garden project and agree any necessary funding associated to the garden and entrance, including Lych gate costs and installation.
- 242 To discuss if the Parish Council would like to undertake an event to celebrate International Volunteers Day on the 7th June.
- 243 To discuss and agree any actions to take place in preparation for the Annual Meeting of the Parish on Thursday 18th May 2023.
- 244 To discuss and decide upon whether the Parish Council will investigate the S106 funds raised on projects within CSP.
- 245 To receive an update from the Kings Coronation working party members on the proposed celebrations in May 2023. Agree any necessary funding.
- 246 To discuss and agree the necessary funding to upgrade the current overhead projector unit.
- 247 To receive an update on the Chalfont St Peter Nature Reserve project and discuss and agree any necessary actions or financial commitment if required.
- 248 To agree to purchase the Ride on Mower cut and collect machine which was 'agreed in principle' in August 2022 and capital budget allocated in November for 2023/4 before the cost of the machine increases considerably on the 1st April 2023.
- 248 To discuss and agree the funding to undertake a full fire risk assessment and ongoing annual costs on the PC premises in line with current legal requirements.
- 249 To request the Parish Council pay and submit the planning application on behalf of the CAP group, with professional assistance from skate park manufacturer and those involved in the CAPP group project up the value of £1,000.
- 250 To note the change to the legal procurement thresholds for procurement from £25k to £30k and as a result resolve to make necessary changes to both the Financial Regulations S11.1b and Standing Orders 18av & 18c accordingly to ensure legal compliance is maintained.
- 251 To discuss and agree the Parish Council response to the Buckinghamshire Council Local Plan – Infrastructure Baseline consultation.
- 252 To discuss and decide upon whether the Parish Council would like to work towards the Local Council Awards Scheme as recently suggested by BMKALC.
- 253 To discuss and agree a response to the Buckinghamshire Council Electoral Boundary Consultation.

- 254 To agree the final wording for the full-page advert in the Feast Day programme.
- 255 To receive information items.
- Next councillor surgery – Saturday 15th April 2023 10am to 12pm – Cllr Smith & Cllr Southworth attending
- 256 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
- 257 To receive an update on the Holy cross case and take any necessary action, including agreeing any financial commitments.
- 258 Date of next meeting – **Thursday 27th April 2023 at 7pm**