

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby summoned to attend a **MAIN COUNCIL MEETING** to be held on Thursday 27th April 2023 at **7pm.** This meeting will take place at the Chalfont St Peter Parish Council offices, Gravel Hill, CSP, SL9 9QX



Please **DO NOT** attend if you or anyone in your household has had COVID-19 or flu like symptoms in the last 5 days. Mask wearing is optional.

AGENDA

Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Harrold, Cllr Hatton, Cllr Jha, Cllr Longshaw, Cllr North, Cllr Rush, Cllr Ryan, Cllr Sahota, Cllr Smith, Cllr Southworth and Cllr Vladar.

- 263 Public question time.
- 264 To receive apologies.
- 265 To disclose any personal or disclosable pecuniary interests.
- 266 To discuss and agree the minutes of the meetings held on Thursday 30th March 2023.
- 267 To discuss the actions from Previous Meetings –
 - 176 Councillors are asked to let Cllr Hatton know if they have capacity to assist with the creation of data on the new character area – Eastern Green Belt, east of Denham Lane. **ACTION – All Councillors c'fwd**
 - 193 Cllr Darby to organise the rota and tent content for Feast Day 2023. **ACTION – Cllr Darby c'fwd**
 - 212 ACTION – Clerk to liaise with CoC President to see if they would prefer we use one of the free Saturday parking days to support “Small Business Saturday” rather than December Christmas shopping. **COMPLETED** – SMS is on the 1st weekend of December and they would prefer the free parking on this day.
 - 238 **ACTION – Cllr North**, Heritage Asset List to be sent to all Cllrs as a refresher before it gets sent off.
 - 242 ACTION – Clerk to send out an email to all Cllrs to ask for suggestions on invitees for the volunteer's event. **COMPLETED**
 - 243 ACTION – Cllr Smith to ask COAM if they would like to take part. **COMPLETED** Sam Hatfield has agreed to present on the evening.
 - 245 ACTION – Clerk to contact CB manager re putting in a bid and liaise with Councillors on the working party for the appropriate costs. **COMPLETED** Bid with CB Mgr.
 - 246 **ACTION – Clerk** to organise purchase and organise installation of the new screen.
 - 252 ACTION – Clerk to send the response to the Buckinghamshire Council Infrastructure Baseline consultation onto Bucks. **COMPLETED.**
 - 254a ACTION – Cllr Rush to send out the draft response to the Bucks Council Electoral Boundary consultation to all Councillors. **COMPLETED**
 - 254b ACTION – Clerk to organise an EOM to agree the response to the Boundary Consultation. **COMPLETED.**
 - 255 **ACTION – Cllr Shinner** to send around the final wording for the Feast Day programme.

- 268 To receive the Chairman's Announcements.
- 269 To discuss and agree the minutes and recommendations from the following committees:
- EOM - 6th April 2023
 - A&P – 3rd April 2023
 - A&P – 24th April 2023
- 270 To agree the cheques signed in April. Ask for volunteers to sign the cheques in May.
- 271 To receive an update from a member of the CAP group committee on its latest activities.
- 272 To receive an update on the Local Plan, Neighbourhood Plan and Epilepsy Society planning application. Take any necessary decision and agree any financial commitments.
- 273 To receive an update on the Buckinghamshire Council Community Board subgroups, meetings and applications.
- 274 To receive the monthly Buckinghamshire Council update and answer any questions from Cllrs.
- 275 To receive an update on the St Peters Memorial Garden project and agree any necessary funding.
- 276 To discuss and decide upon whether the Parish Council would like to work towards the Local Council Awards Scheme as recently suggested by BMKALC.
- 277 To receive an update from the Kings Coronation working party members on the proposed celebrations in May 2023. Agree any necessary funding.
- 278 To retrospectively agree the cost to urgently fix the broken roller shutter doors which were not H&S complaint and caused security concerns at a cost of £3.6k
- 279 To discuss and agree whether the newly restored 'Tommy' soldier should be given an official unveiling in the Memorial Garden, if so by whom and when, and agree any funding needed for the event.
- 280 To discuss and agree whether a 'drop down' bollard should be installed at the gate to the memorial garden from Hampden Road, the estimated costs and any associated funding
- 281 To receive information items.
- Next councillor surgery – Saturday 20th May 2023 10am to 12pm – Cllr Darby & Cllr Longshaw attending
- 282 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
- 283 To receive an update on the Holy cross case and take any necessary action, including agreeing any financial commitments.
- 284 Date of next meeting – **Thursday 25th May 2023 at 7pm**