

CHALFONT ST PETER PARISH COUNCIL

Councillors are hereby requested to attend a meeting of the OPEN SPACES COMMITTEE to be held on **Monday 22nd May 2023 at 7pm.**



Please **DO NOT** attend if you or anyone in your household has had COVID-19 or flu like symptoms in the last 14 days. Mask wearing is optional.

AGENDA

CHAIRMAN WILL ISSUE INSTRUCTIONS REGARDING EMERGENCY FIRE EXITS IN THE EVENT OF FIRE

3. To receive apologies.
4. To receive declarations of interest.
5. To approve the minutes of the meeting which took place on the 20th March 2023.
6. To review action points from previous meetings
 - 114a PC notice Board in St Peters Garden, add a letter of thanks to HS2 for funding toward the project. ACTION HH **C'fwd.** Awaiting Lych gate installation as this will impact on the siting and positioning of the notice board.
 - 117b Church Lane Fencing – Cllr Hatton will await the completion of the Misbourne fencing before approaching the Church again. Cllr Smith is clarifying ownership. Bring back in July for an update. **C'fwd.**
 - 168 Mill Meadow – HH to get another quote for the rotting timber issues. **ACTION – HH c'fwd.**
 - 220b CSP Nature Reserve - Clerk to chase Buckinghamshire Council with regards the wetland area. **ACTION – Clerk, awaiting response**
 - 221a Trees on Rickmansworth triangle, **ACTION – Cllr Southworth** to organise tree waterers for these 4 trees.
7. Actions awaiting funding/resources/staff time:

155c	Boundary Road –Timber edging rotting due to bark safety surface. Longer term solution needs to be investigated. Quote received to replace the bunding for £15.5k. The committee discussed the possibility of opening up the play area to include the new area, removing the tree boundary between the two areas and possibly moving the play equipment which would negate the need for such extensive bunding in such a tight space. ACTION – Clerk to arrange a meeting for OS to visit the site at the start of a subsequent meeting, possibly Sept. Due to the dark nights and weather this will be revisited in May 2023
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8. To review and agree the Terms of Reference for the Open Spaces committee.
9. To receive an update from working party members on the St Peters Memorial Garden project.

10. To receive and update on the CSP Nature Reserve and agree any associated plans and costs.
11. To discuss and decide upon the costs of lining the Common with trees to stop illegal encroachment.
12. To discuss and agree a budget to organise small packets of wildflower seeds to be given away at Feast Day to support our wildflower initiatives.
13. To discuss and agree the updated cemetery regulations for the GOR.
14. To discuss, agree and recommend to Main Council the CSP Open Spaces area we would like to nominate for the Buckinghamshire Council Design Award.
15. Date of Next Meeting: **24th July 2023**