

# CHALFONT St. PETER PARISH COUNCIL

Councillors are hereby summoned to attend to a **HR COMMITTEE** meeting, to be held at the Parish Council chambers, Gravel Hill, Chalfont St Peter on **Thursday 22<sup>nd</sup> June at 7.30pm**



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## AGENDA

Cllr Longshaw (Chairman), Cllr Jha (Vice Chairman), Cllr Darby, Cllr Dickson, Cllr Hatton, Cllr Rush  
Cllr Shinner, Cllr Sahota and Cllr Smith.

### THE CHAIRMAN WILL ISSUE FIRE EXIT INSTRUCTIONS IN THE EVENT OF A FIRE

3. To receive apologies.
4. To receive declarations of Interests.
5. To approve the minutes of the previous HR meeting which took place on the 27<sup>th</sup> March 2023 and 25<sup>th</sup> May 2023.
6. Actions from previous meetings.  
  
34 - **ACTION – Clerk**, Committee would like to clearly understand the current appraisal process and seek to tighten it up for future appraisals of the staff. Bring back to a future HR meeting for discussion and recommendation to Main Council.
7. To discuss and decide whether the Parish Council would like to join the BMKALC – Employee Assistance Programme.
8. To review the current Appraisal process and discuss possible changes and alternatives.
9. To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1).