

CHALFONT ST PETER PARISH COUNCIL

Minutes of the **Main Council Meeting** held at the Parish Council offices, Gravel Hill, Chalfont St Peter, Bucks on Thursday 27th April 2023 at **7pm**.



MINUTES

In attendance: Cllr Shinner (Chairman), Cllr Dale (Vice Chairman), Cllr Darby (part), Cllr Dickson, Cllr Hatton, Cllr Jha, Cllr Longshaw, Cllr Rush (part), Cllr Sahota and Cllr Smith (part).

Also Present: Debbie Evans (Clerk)

THE CHAIRMAN INSTRUCTED THOSE PRESENT OF THE FIRE EXITS IN THE EVENT OF AN EMERGENCY

263 There were no members of the public present.

264 Apologies received from Cllr Harrold, Cllr North, Cllr Ryan, Cllr Southworth and Cllr Vladar.

265 The following disclosable personal and or disclosable pecuniary interests were declared.

Councillor Name	Agenda Item	Type of Interest
Cllr Dickson	271	Personal
Cllr Hatton	271	Personal
Cllr Darby	281	Personal
<i>Declared at point of discussion</i>		

266 The minutes of the meetings held on Thursday 23rd February 2023 were proposed by Cllr Longshaw and seconded Cllr Dale, agreed.

Cllr Smith and Cllr Darby arrived in the Chamber – 7.07pm

A councillor proposed an alternative wording to the HR minute discussions within the minutes (Agenda Item 35) which was not seconded.

267 To discuss the actions from Previous Meetings –

176 Councillors are asked to let Cllr Hatton know if they have capacity to assist with the creation of data on the new character area – Eastern Green Belt, east of Denham Lane. Cllr Darby has offered, Cllr Hatton will let others know if needed closer to the time. **COMPLETED**.

193 Cllr Darby to organise the rota and tent content for Feast Day 2023. **ACTION – Cllr Darby c'fwd**

212 ACTION – Clerk to liaise with CoC President to see if they would prefer we use one of the free Saturday parking days to support “Small Business Saturday” rather than December Christmas shopping. **COMPLETED** – SMS is on the 1st weekend of December and they would prefer the free parking on this day.

238 **ACTION – Cllr North c'fwd**, Heritage Asset List to be sent to all Cllrs as a refresher before it gets sent off.

242 ACTION – Clerk to send out an email to all Cllrs to ask for suggestions on invitees for the volunteer's event. **COMPLETED**

Main Council

Signed

- 243 ACTION – Cllr Smith to ask COAM if they would like to take part. **COMPLETED** Sam Hatfield has agreed to present on the evening.
- 245 ACTION – Clerk to contact CB manager re putting in a bid and liaise with Councillors on the working party for the appropriate costs. **COMPLETED** Bid with CB Mgr.
- 246 **ACTION – Clerk c’fwd** to organise purchase and organise installation of the new screen.
- 252 ACTION – Clerk to send the response to the Buckinghamshire Council Infrastructure Baseline consultation onto Bucks. **COMPLETED.**
- 254a ACTION – Cllr Rush to send out the draft response to the Bucks Council Electoral Boundary consultation to all Councillors. **COMPLETED**
- 254b ACTION – Clerk to organise an EOM to agree the response to the Boundary Consultation. **COMPLETED.**
- 255 ACTION – Cllr Shinner to send around the final wording for the Feast Day programme. This was undertaken within the meeting. **COMPLETED**
- 268 The Chairman provided an update of meetings attended during the month.
- 269 To discuss and agree the minutes and recommendations from the following committees:
- EOM - 6th April 2023. Proposed Cllr Shinner, seconded Cllr Dale, agreed.
- Cllr Rush arrived in the Chamber – 7.30pm.
- A&P – 3rd April 2023. Minutes proposed Cllr Smith, seconded Cllr Shinner, agreed.
 - 421 - Recommendation to Main Council to endorse unanimous decision of A&P on the 3rd April to write letter to Gareth Williams (cabinet member for Buckinghamshire Environment) and Sarah Green MP for Chesham and Amersham) to support our submission to Natural England to assess Chalfont St Peter land inclusion in Chilterns AONB and any future Chilterns National Park. (next Main Council is the 27th April 2023). Proposed Cllr Smith, seconded Cllr Shinner, agreed.
 - A&P – 24th April 2023. Minutes proposed by Cllr Smith, seconded Cllr Jha, agreed.
- 270 The cheques were proposed by Cllr Smith, seconded Cllr Shinner, agreed. Cllr Dale and Cllr Darby volunteered to sign the cheques in May.
- 271 An update was given to the Council on the latest CAP group activities.
- 272 The Council received a brief update on the Neighbourhood Plan and Epilepsy Society planning application.
- 273 The Council received an update from Cllrs on the latest activities with regard the Buckinghamshire Council Community Board subgroups, meetings and applications.
- 274 The monthly Buckinghamshire Council report was noted.
- 275 The Council received an update on the St Peters Memorial Garden project, potential opening ceremony details and future work.
- 276 The Council discussed the requirements needed to participate in the Local Council Awards and agreed to register interest which is then to be discussed with the relevant committees with regards required input to complete.

- 277 The Council received an update on the upcoming coronation event on the 6th May 2023, 3pm – 6pm in St Peters Memorial Garden.
ACTION – All Cllrs to let Cllr Darby know if they can assist in putting the tent up between 9-10am, setting up between 2-3pm and helping run the event and taking down 6pm – 7pm.
- ACTION –** Cllr Darby to create a rota for volunteers.
- 278 The Council agreed the retrospective cost to urgently replace the broken roller shutter doors which was not H&S complaint and caused security concerns at a cost of £3430.40, approved by the Chairman and Vice-Chairman of the Council under emergency expenditure provisions. Proposed Cllr Darby, seconded Cllr Longshaw, agreed.
- 279 The Council discussed in detail whether the newly restored 'Tommy' soldier should be given an official unveiling ahead of the official opening of the Memorial Garden. The Council agreed that the statue would be unveiled at 4pm on the 6th May by Rt Hon Sarah Green (if available). In the event the MP is not available Cllr Hatton and Cllr Shinner will unveil him. Proposed Cllr Hatton, seconded Cllr Dale, agreed.
- The Council would like to thank Cllr Hatton for the work undertaken on the fallen soldier.
- 280 The Council agreed to install a 'drop down' bollard at the gate to the memorial garden from Hampden Road, at a cost up to £500. Proposed Cllr Shinner, seconded Cllr Dale, agreed.
- 281 To receive information items.
- Next councillor surgery – Saturday 20th May 2023 10am to 12pm – Cllr Darby & Cllr Longshaw will be in attendance.
 - Cllr Smith informed the Council of the sad passing of John West, local shop owner and former Councillor.
 - Cllr Hatton updated the Council on recent Nature Reserve activities, including BBOWT and the chalk stream activities.
- 282 To resolve that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1)
- 283 The Council received an update on the Holy cross case. **ACTION – Cllr Shinner** to chase outstanding correspondence.
- 284 Date of next meeting – **Thursday 25th May 2023 at 7pm**
- Meeting finished at 8.35pm